



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

|   |  |                                      |
|---|--|--------------------------------------|
| <b>1. Name of the Institution</b>             |  | SESHADRIPURAM EVENING DEGREE COLLEGE |
| Name of the head of the Institution           |  | PROF. N. S. SATISH                   |
| Designation                                   |  | Principal                            |
| Does the Institution function from own campus |  | Yes                                  |
| Phone no/Alternate Phone no.                  |  | 08022955356                          |
| Mobile no.                                    |  | 9343835848                           |
| Registered Email                              |  | sedc.ac.in@gmail.com                 |
| Alternate Email                               |  | notakar.satish@gmail.com             |
| Address                                       |  | #27, NAGAPPA STREET, SESHADRIPURAM   |
| City/Town                                     |  | BENGALURU                            |
| State/UT                                      |  | Karnataka                            |
| Pincode                                       |  | 560020                               |
| <b>2. Institutional Status</b>                |  |                                      |

|  |                                |
|--|--------------------------------|
| Affiliated / Constituent               | Affiliated                     |
| Type of Institution                    | Co-education                   |
| Location                               | Urban                          |
| Financial Status                       | Self financed and grant-in-aid |
| Name of the IQAC co-ordinator/Director | SUNIL KUMAR G.                 |
| Phone no/Alternate Phone no.           | 08022955357                    |
| Mobile no.                             | 9632142142                     |
| Registered Email                       | sedc.ac.in@gmail.com           |
| Alternate Email                        | mynamesunilg@gmail.com         |

### 3. Website Address

|  |   |
|--|---|
| Web-link of the AQAR: (Previous Academic Year)                           | <a href="https://www.sedc.ac.in/downloads/AQAR-2018-2019.pdf">https://www.sedc.ac.in/downloads/AQAR-2018-2019.pdf</a>                                     |
| <b>4. Whether Academic Calendar prepared during the year</b>             | Yes   |
| if yes,whether it is uploaded in the institutional website:<br>Weblink : | <a href="https://sedc.ac.in/downloads/academic-calender-of-%20events-19-20.pdf">https://sedc.ac.in/downloads/academic-calender-of-%20events-19-20.pdf</a> |

### 5. Accreditation Details

| Cycle | Grade | CGPA  | Year of Accreditation | Validity    |             |
|-------|-------|-------|-----------------------|-------------|-------------|
|       |       |       |                       | Period From | Period To   |
| 1     | B     | 73.30 | 2005                  | 28-Feb-2005 | 27-Feb-2010 |
| 2     | B     | 2.13  | 2014                  | 24-Sep-2014 | 23-Sep-2019 |

|   |             |
|---|-------------|
| <b>6. Date of Establishment of IQAC</b> | 28-Feb-2005 |
|---|-------------|

### 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture |                 |                                       |
|---|-----------------|---------------------------------------|
| Item /Title of the quality initiative by IQAC                             | Date & Duration | Number of participants/ beneficiaries |
| <b>No Data Entered/Not Applicable!!!</b>                                  |                 |                                       |

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| NIL                            | NIL    | NIL            | 2020<br>0                   | 0      |
| No Files Uploaded !!!          |        |                |                             |        |

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

26

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Collaborations for international webinars with different foreign Universities. Professional skill development program for faculty. The teachers are encouraged to participate in National and International Conferences, Orientation Programmes, Research activities, Seminars and Workshops etc. A platform had been created for the Business Lab Confluence. More avenues for students to engage in community services and value added programs.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action                    | Achievements/Outcomes |
|-----------------------------------|-----------------------|
| No Data Entered/Not Applicable!!! |                       |
| <a href="#">View File</a>         |                       |

| 14. Whether AQAR was placed before statutory body ?  | Yes   |                        |              |                                  |             |
|--|---|------------------------|--------------|----------------------------------|-------------|
| <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%; text-align: center;">Name of Statutory Body</th> <th style="width: 50%; text-align: center;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Governing Council Meeting of SET</td> <td style="text-align: center;">14-Jul-2021</td> </tr> </tbody> </table> |   | Name of Statutory Body | Meeting Date | Governing Council Meeting of SET | 14-Jul-2021 |
| Name of Statutory Body   | Meeting Date  |                        |              |                                  |             |
| Governing Council Meeting of SET   | 14-Jul-2021   |                        |              |                                  |             |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?  | No  |                        |              |                                  |             |
| 16. Whether institutional data submitted to AISHE:   | Yes   |                        |              |                                  |             |
| Year of Submission   | 2020  |                        |              |                                  |             |
| Date of Submission   | 22-Jan-2020   |                        |              |                                  |             |
| 17. Does the Institution have Management Information System ?  | Yes   |                        |              |                                  |             |
| If yes, give a brief description and a list of modules currently operational (maximum 500 words)   | <p>Yes, Partially The College operates partial MIS for improved functioning of systems. One of the major tools of MIS used by the college is Campus Engagement platform of IPOMO Communications which offers the advantage of accessibility on mobiles, thus making it extremely student friendly. The college realizes that an educational institution with a large student and faculty strength needs an efficient Management Information System to store, analyze and share data for optimum functioning. The college attempts to promote a computer assisted environment to maintain records and to monitor progress with accuracy and speed. The college makes use of a user friendly and readily accessible system which has improved its functioning in many areas. One of the major tools of MIS used by the college is Campus Engagement platform of IPOMO Communications which offers the advantage of accessibility on mobiles, thus making it extremely student friendly. Modules currently operational: ? Attendance and Course Tracking System The college has an efficient Attendance and Course Tracking System. IPOMO provides the authorities, faculty, students and parent's direct access to live</p> |                        |              |                                  |             |

attendance updates as well as internal assessment marks. • Student details of class and section, languages, electives are mapped with timetable so that attendance can be recorded live and checked by students and the administration through • Internal Assessment marks are displayed on IPOMO and can be seen by students and parents. ? App for Campus Activities The college app is used to display important information and instructions. ? HRMS • (Human Resources Management Services) is used to maintain records of salary, promotion, increments, etc for aided staff. ? Scholarships: • Data is maintained of scholarship application and payment. ? Finance and Accounts • Salary disbursement, Provident Fund, Professional Tax, ESI, TDS deductions and IT payments are made online. • All expenditure records are computerized.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution is currently following the below mechanism for effective delivery of curriculum. 1. At the beginning of an academic year departmental meetings are held in every department under the HOI and all the HODs in which the syllabus is distributed to the faculty members after discussion. 2. In the beginning of the academic year the IQAC arranges bridge course for the freshers. From pre-college degree, they need an exposure to the educational curriculum in higher education. They should be familiar with the wide broad examination and specific serious study. They should switch over yearly examination framework to semester examination framework. 3. Number of classes for each subject is divided according to the syllabus assigned to each Subject/ paper etc. 4. College time table committee provides a well-constructed weekly Schedule/ time table for each semester classes which is approved by the departmental heads and the principal. 5. After the subject allotment, the Lesson plans were prepared by the faculty members for each subject at the beginning of each semester. 6. All the teaching faculty members prepare their lectures according to the syllabus allotted and time table. 7. Classes are held according to the time table under the supervision of the departmental heads and the principal. 8. Time table is corresponded to all students by displaying it on the college Notice Boards. 9. Our college has a prosperous library and many departments have their rich Departmental libraries too for the benefit of the students. A good number of Journals are subscribed by our college. NLIST (e-books and e-journals) facility is available for teachers and also for the students. 10. Extra-curricular activities are also incorporated in the curriculum delivery to benefit the students in their future career opportunities. 11. Our Vision and Mission statements are well communicated to all our stakeholders. 12. Various teaching methods based on needs of different

subjects are regularly used for the effective delivery of the curriculum such as a. Chalk&talk method b. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations and audio-visual support are all available to make the delivery of the curriculum enabling and interesting for the students. c. Allocation of class notes by lecturers. d. Group discussion between the students during the class. e. Seminars and presentation by students related to curriculum. f. Field visit and educational excursions are carried out by the departments. g. Seminars and special talks by experts are also arranged regularly for students. h. Extra hours are dedicated to taking remedial classes after completion of internal examinations to support students' preparedness before University examinations. Surprise tests, periodic internal assessment tests, and viva-voce, are done to keep track on the improvement of the students. All departments maintain the record of the classes; assessments etc. The college administration also keeps an observation on the results, departmental proceedings and students' needs and also keeps record of the different activities of the college regarding teaching learning, development and improvements of different methods of effective curriculum delivery.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate   | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship  | Skill Development  |
|---------------|-----------------|-----------------------|----------|---|--|
| Advance excel | NIL             | 11/09/2019            | 02       | It gives them greater employability in companies, require professionals who can contribute to the world of analytics. | It develops skills as analyzing logical reasoning exposure |

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course  | Programme Specialization | Dates of Introduction |
|-------------------|--------------------------|-----------------------|
| Nil               | NIL                      | Nil                   |
| No file uploaded. |                          |                       |

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|----------------------------------|--------------------------|---|
| Nil                              | NIL                      | Nil   |

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

|                    | Certificate | Diploma Course |
|--------------------|-------------|----------------|
| Number of Students | 75          | Nil            |

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses  | Date of Introduction | Number of Students Enrolled |
|--|----------------------|-----------------------------|
| Value Added Programme on self-esteem and self-image Personality Development, communication skills, body language, presentation skills, industry readiness training . | 08/07/2019           | 669                         |
| No file uploaded.  |                      |                             |

### 1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|-------------------------|--------------------------|---|
| BCom                    | Bengaluru Maha Utsav     | 5   |
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

|           |     |
|-----------|-----|
| Students  | Yes |
| Teachers  | Yes |
| Employers | No  |
| Alumni    | Yes |
| Parents   | Yes |

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained  |
|--|
| <p>The College follows a standard system for collecting feedback from students through suitable feedback forms. Feedback is collected from those students having 75 or above attendance, on various grades to the extent of their experience in the classrooms and to improve the infrastructure. Teachers frequently seeking the students' improvement on course content and employment. Furthermore, based on feedback received, teachers often invite esteemed scholars for talks on concerned themes of choice to further enrich disciplinary establishment in the particular field. A suggestion box is maintained in the college to collect feedback from the students whenever the students face problems on campus. In addition to skill enhancement for students, it also provides them an opportunity to express their honest feedback and opinions on various matters. The entire way of leadership in the College is based on a democratic system. The Principal has an open door policy for faculty, students, alumni, parents and any other stakeholders. This transparency in functioning inculcates assurance in the organization.</p> |

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BCom                  | Accounts                 | 300                       | Nil                            | 280               |

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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 669   | Nil   | 12  | Nil   | Nil  |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| 12                         | 16  | 23                                | 8                                | Nil                        | 12                              |

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Seshadripuram Evening Degree College has an integrated mentoring system (Belaku), where faculty members regularly mentor, guide students and act as a bridge between the students and the institution. Mentors regularly counsel the students and provide Academic, Personal and Psycho-Social Support to students twice a semester and when needed both at the academic and personal level and conduct parent-teacher meet once in a semester. Mentors also keep track of mentees performance and coordinate with the parents regarding the progress of the Students. The Mentors maintain the Bio-graphic details of each individual mentee (Students) including educational background and Socio-Economic aspects of students. Mentors mainly focus on developing and enhancing a positive attitude towards learning and growth, Productive Communication Skills and Building confidence and morale among the student fraternity. The mentor lays the foundation for the students to reach greater heights. To add, faculties act as a true friend, philosopher and a guide for the students

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 669  | 12                          | 1:56                  |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 12                          | 12                      | Nil              | 2  | 1                        |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|---------------|---|-------------|--|
| Nil           | NIL   | Nil         | NIL  |

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|----------------|----------------|----------------|--|---|
| BCom           | BCOM1          | VI Semester    | 17/10/2020   | 13/11/2020  |
| BCom           | BCOM1          | V Semester     | 16/12/2019   | 05/03/2020  |
| BCom           | B4             | IV Semester    | 15/07/2020   | 31/12/2020  |
| BCom           | B4             | III Semester   | 20/12/2019   | 09/03/2020  |
| BCom           | B4             | II Semester    | 15/07/2020   | 31/12/2020  |
| BCom           | B4             | I Semester     | 17/12/2019   | 09/03/2020  |

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As envisaged by the parent university under the CBCS scheme, the academic progress of students is monitored through continuous evaluation. Faculty members undertake continuous evaluation throughout the year through regular tests, assignments, seminars, quiz etc. Routine tests are given and open book tests are conducted and much appreciated by students as critical thinking and creativity come to the force. Some departments take regular, weekly tutorials. Remedial instruction is given to slow learners and bridge courses to the freshers. Subject wise tests are conducted twice a semester to prepare the students for University Examinations. Corrected answer scripts are shown to the students for scrutiny. The teachers explain how to improve scoring by the students in forthcoming examinations by expressing themselves more appropriately in response to questions. Peer evaluation is also used by teachers to empower and enable students to help each other particularly in areas where creative and original thinking will benefit them. The University enables students to apply for re-evaluation of University answer scripts. Students involved in outreach and cultural activities, NCC cadets and active members of NSS involved in extra-curricular work are given special opportunities to catch up with the rest of the class.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As an Affiliated College of Bengaluru City University, Seshadripuram Evening Degree College adheres to the academic calendar and examination schedule announced by the university regarding teaching-Learning, examinations. By considering the University academic calendar, the college prepares the academic calendar at the beginning of the year and distributes it to the students at the time of their admission to the college. The academic calendar is also distributed among all teaching and non-teaching staff of the college. The academic calendar contains the yearly schedule of the college ranging from the beginning of the academic semester to the end of the academic semester and the date schedule of the college examinations and other forms of evaluation such as bridge course for the freshers, remedial classes for the slow learners and conceptual level classes for the advanced learners etc. The tentative dates of activities of NSS, NCC, and VAP classes are also given in the academic calendar. Schedule of other activities such as Parent teacher meetings, College social and other cultural programs, College sports etc. are also provided in the academic calendar.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://sedc.ac.in/downloads/student-%20programme-%20outcome.pdf>

2.6.2 – Pass percentage of students

| Programme Code    | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|-------------------|----------------|--------------------------|---|---|-----------------|
| B4                | BCom           | Accounting and Taxation  | 176   | 157   | 89.20           |
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://sedc.ac.in/downloads/student-satisfactory-survey-2019-20.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project  | Duration | Name of the funding agency                    | Total grant sanctioned | Amount received during the year |
|--|----------|---|------------------------|---------------------------------|
| Students Research Projects (Other than compulsory by the University) | 2        | Periplus Services                             | 0.06                   | 0.06                            |
| Students Research Projects (Other than compulsory by the University) | 2        | Proton PR and Events Services Private limited | 0.06                   | 0.06                            |
| Industry sponsored Projects  | 3        | Aquixin                                       | 0.1                    | 0.1                             |
| Industry sponsored Projects  | 3        | Samvith Finance services                      | 0.1                    | 0.1                             |
| <a href="#">View File</a>  |          |   |                        |                                 |

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar                  | Name of the Dept. | Date       |
|--|-------------------|------------|
| Intellectual Property Rights: Research and | Commerce          | 23/01/2020 |

## 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|-------------------------|-----------------|-----------------|---------------|----------|
| NIL                     | NIL             | NIL             | Nil           | NIL      |
| No file uploaded.       |                 |                 |               |          |

## 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name               | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|-------------------|--------------------|--------------|----------------------|--------------------|----------------------|
| Akruthi           | Chocolate Making   | SEDC         | Nil                  | Nil                | 17/09/2019           |
| Akruthi           | Cloth to Bag (C2B) | SEDC         | Nil                  | Nil                | 10/11/2019           |
| Akruthi           | Face Mask          | Samarpana    | Nil                  | Nil                | 15/04/2020           |
| No file uploaded. |                    |              |                      |                    |                      |

## 3.3 – Research Publications and Awards

## 3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0     | 0        | 0             |

## 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| 0                      | Nil                     |

## 3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type          | Department             | Number of Publication | Average Impact Factor (if any) |
|---------------|------------------------|-----------------------|--------------------------------|
| International | Department of English  | 1                     | 3.11                           |
| International | Department of English  | 1                     | 4.75                           |
| International | Department of Kannada  | 1                     | 5.75                           |
| International | Department of Commerce | 1                     | 4.10                           |
| International | Department of Commerce | 1                     | 6.62                           |
| International | Department of Commerce | 1                     | 0.31                           |
| International | Department of Commerce | 1                     | 0                              |
| International | Department of Commerce | 1                     | 0                              |
| International | Department of Commerce | 1                     | 0                              |
| International | Department of Commerce | 1                     | 0                              |

Commerce

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department            | Number of Publication |
|-----------------------|-----------------------|
| Department of kannada | 1                     |
| Department of English | 2                     |

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|--------------------|----------------|------------------|---------------------|----------------|---|---|
| NIL                | NIL            | NIL              | Nil                 | 0              | 0   | Nil   |

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|--------------------|----------------|------------------|---------------------|---------|---|---|
| NIL                | NIL            | NIL              | Nil                 | Nil     | Nil   | 0   |

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty           | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | 7             | 30       | 17    | 11    |
| Presented papers            | 10            | 1        | Nil   | Nil   |

[View File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities                   | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|--|--|--|
| <b>No Data Entered/Not Applicable !!!</b> |  |  |  |

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity     | Award/Recognition | Awarding Bodies                      | Number of students Benefited |
|--------------------------|-------------------|--------------------------------------|------------------------------|
| Mega Blood Donation Camp | Recognition       | Indian Red Cross Society Blood bank, | 230                          |

|                   |             |   |   |
|-------------------|-------------|---|---|
|                   |             | Karnataka voluntary<br>Blood Donors,<br>Rotary Mid Town,<br>Kidway Hospital<br>Blood Bank       |   |
| COVID Warrior     | Recognition | State NSS Cell,<br>Youth Empowerment<br>and Sports<br>Department-<br>Government of<br>Karnataka | 1 |
| No file uploaded. |             |   |   |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme                 | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activities | Number of students participated in such activities |
|------------------------------------|---|----------------------|--|--|
| No Data Entered/Not Applicable !!! |   |                      |  |  |
| <a href="#">View File</a>          |   |                      |  |  |

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity                                       | Participant                           | Source of financial support | Duration |
|--|---------------------------------------|-----------------------------|----------|
| Faculty Exchange Programme (15 days and 2 hours per day) | Prof. N. S. Satish (Dept. of kannada) | NA                          | 2        |
| Faculty Exchange Programme (16 days and 2 hours per day) | Rajath B. S. (Dept. of Commerce)      | NA                          | 2        |
| Faculty Exchange Programme (16 days and 2 hours per day) | Geetha V. (Dept. of Commerce)         | NA                          | 2        |
| Faculty Exchange Programme (15 days and 2 hours per day) | Ranga N. (Dept. of Commerce)          | NA                          | 2        |
| Faculty Exchange Programme (15 days and 2 hours per day) | Gopala C. L. (Dept. of Kannada)       | NA                          | 2        |
| <a href="#">View File</a>                                |                                       |                             |          |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab | Duration From | Duration To | Participant |
|-------------------|----------------------|--|---------------|-------------|-------------|
|-------------------|----------------------|--|---------------|-------------|-------------|

|                    |                      |                             |            |            |   |
|--------------------|----------------------|-----------------------------|------------|------------|---|
|                    |                      | with contact details        |            |            |   |
| Student Internship | Bengaluru Maha Utsav | Kamadhenu Telefilms Pvt Ltd | 30/07/2019 | 03/09/2019 | 5 |
| No file uploaded.  |                      |                             |            |            |   |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation                       | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|------------------------------------|--------------------|--------------------|---|
| No Data Entered/Not Applicable !!! |                    |                    |   |
| <a href="#">View File</a>          |                    |                    |   |

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 0  | 0  |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities   | Existing or Newly Added |
|--|-------------------------|
| Campus Area  | Existing                |
| Class rooms  | Existing                |
| Laboratories   | Existing                |
| Seminar Halls  | Existing                |
| Classrooms with LCD facilities   | Existing                |
| Classrooms with Wi-Fi OR LAN   | Existing                |
| Seminar halls with ICT facilities  | Existing                |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing                |
| Value of the equipment purchased during the year (rs. in lakhs)                          | Existing                |
| <a href="#">View File</a>  |                         |

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| EASYLIB                   | Partially                                 | 4.2.0   | 2017               |

4.2.2 – Library Services

| Library Service Type | Existing |         | Newly Added |       | Total |         |
|----------------------|----------|---------|-------------|-------|-------|---------|
| Text Books           | 19975    | 1747890 | 365         | 60425 | 20340 | 1808315 |

|                       |         |         |        |        |         |         |
|-----------------------|---------|---------|--------|--------|---------|---------|
| Reference Books       | 8219    | 1372003 | 97     | 15662  | 8316    | 1387665 |
| e-Books               | 3135000 | 5900    | 799500 | Nil    | 3934500 | 5900    |
| Journals              | 82      | 88012   | Nil    | Nil    | 82      | 88012   |
| e-Journals            | 6000    | 5900    | Nil    | Nil    | 6000    | 5900    |
| CD & Video            | 52      | 2610    | Nil    | Nil    | 52      | 2610    |
| Library Automation    | 1       | 11800   | Nil    | Nil    | 1       | 11800   |
| Weeding (hard & soft) | 3502    | 588072  | 6458   | 868616 | 9960    | 1456688 |
| Others (specify)      | 5500    | 332594  | 6458   | 338546 | 11958   | 671140  |
| No file uploaded.     |         |         |        |        |         |         |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------|--------------------|---------------------------------------|-----------------------------|
| NIL                 | NIL                | NIL                                   | Nil                         |
| No file uploaded.   |                    |                                       |                             |

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type     | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|----------------------------------|--------|
| Existing | 71              | 0            | 2        | 32               | 0                | 3      | 14          | 100                              | 12     |
| Added    | 0               | 0            | 1        | 0                | 0                | 0      | 0           | 350                              | 0      |
| Total    | 71              | 0            | 3        | 32               | 0                | 3      | 14          | 450                              | 12     |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

|                |
|----------------|
| 350 MBPS/ GBPS |
|----------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility  |
|--|---|
| SEDC YouTube channel                       | <a href="https://www.youtube.com/channel/UCwLDfNwoFVV8VSft80mXghq">https://www.youtube.com/channel/UCwLDfNwoFVV8VSft80mXghq</a> |

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

|  |  |  |  |
|--|--|--|--|
| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
| 25.81                                  | 2909805  | 4                                      | 1922860  |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College Management works with its own well-defined policies for maintaining and utilizing academic and support facilities. The general maintenance and upkeep of these facilities are the responsibility of the institution. The support staff is appointed to assist in general maintenance and housekeeping tasks. The building is maintained for their upkeep and repairs on a regular basis. Management has a field engineer to take care of all the construction work, infrastructure and repairs and maintenance of the institution. At the beginning of the academic year, the budget for repairs and maintenance is reserved for the concerned academic year with regards to the laboratory, sports room, computers and library. The field engineer undertakes the maintenance work and would get the equipment ready for operations before the beginning of every semester. The services of the Hardware Engineer of the Trust are also available for consultation and guidance. All Computer systems are covered under an AMC with Ms.Sumitra Computers, a company appointed for the same by the Management. Computer systems available in the laboratories and the Resource Centre in the library are used by the students for Academic Purposes as well as to conduct Certificate courses like Microsoft Office, Tally with GST, Digital marketing etc on a regular basis. The library is fully utilised and is open from 7.30 am to 9 pm to facilitate the maximum number of users. Requirement for new textbooks, reference books, magazines, journals and e-books as per suggestions given by Library Committee, HODs, are placed before the management for approval by the Librarian and procured as per approval.

<https://sedc.ac.in/other-facility>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

|                                      | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution   | Nil                      | Nil                | Nil              |
| Financial Support from Other Sources |                          |                    |                  |
| a) National                          | Nil                      | Nil                | Nil              |
| b) International                     | Nil                      | Nil                | Nil              |

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved                   |
|---|------------------------|-----------------------------|-------------------------------------|
| Value Added Program                       | 22/08/2019             | 675                         | Glisten Project Solutions Pvt. Ltd. |
| Personal Counselling                      | 20/07/2019             | 15                          | Nil                                 |



|                   |            |     |     |
|-------------------|------------|-----|-----|
| Mentorship        | 27/07/2019 | 298 | Nil |
| Bridge courses    | 01/06/2019 | 10  | Nil |
| Remedial classes  | 21/09/2019 | 77  | Nil |
| No file uploaded. |            |     |     |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year              | Name of the scheme    | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passed in the comp. exam | Number of students placed |
|-------------------|-----------------------|--|--|--|---------------------------|
| 2019              | Value added programme | 669  | 191  | Nil  | Nil                       |
| No file uploaded. |                       |  |  |  |                           |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 6                         | 8                              | 8   |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus                          |                                 |                           | Off campus                    |                                 |                           |
|------------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited      | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| No Data Entered/Not Applicable !!! |                                 |                           |                               |                                 |                           |
| <a href="#">View File</a>          |                                 |                           |                               |                                 |                           |

5.2.2 – Student progression to higher education in percentage during the year

| Year                               | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|------------------------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| No Data Entered/Not Applicable !!! |  |                          |                           |                            |                               |
| <a href="#">View File</a>          |  |                          |                           |                            |                               |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items                     | Number of students selected/ qualifying |
|---------------------------|---|
| CAT                       | 1                                       |
| Any Other                 | 5                                       |
| <a href="#">View File</a> |   |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|----------|-------|------------------------|
|----------|-------|------------------------|

|                   |   |     |
|-------------------|---|-----|
| Archery           | Bengaluru Central university Inter Collegiate Archery Competition for Men and Women | 92  |
| Archery           | All India Inter School, Inter Collegiate and open category Archery Competition      | 131 |
| No file uploaded. |   |     |

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year              | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|-------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2019              | Gold                    | National               | 1                           | Nill                          | Nill              | Mallikar jun M.     |
| 2019              | Gold                    | National               | 1                           | Nill                          | Nill              | Mallikar jun M.     |
| 2019              | Silver                  | National               | 1                           | Nill                          | Nill              | Gunesh N.           |
| 2019              | Bronze                  | National               | 1                           | Nill                          | Nill              | Priya M.            |
| No file uploaded. |                         |                        |                             |                               |                   |                     |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

SEDC creates a platform for the active participation of the students in the various academic administrative bodies including other activities. This empowers the students in inculcating leadership qualities and executing them. It helps in coordinating all the events related to academics and other co-curricular extra-curricular activities, as per the directions of the teaching faculty. Council has the student members of B. Com -I, II and III. They do a lot of academic and administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a bridge between faculty and students. Student council and its Members: 01. Chairman of the Council Principal/Teaching faculty 02. Head of the council B.Com - III student 03. Secretary of the council B.Com - II student 04. Members - Academic B.Com - I and II students 05. Member- Seminars/Guest lectures B.Com - I, II and III students 06. Member- Sports/Cultural activities B.Com - I, II and III student 07. Member- Spectrum/Industrial Visits B.Com - III student

Contribution of the Student Council in Academic and Administration

- Council accord in day to day academic activities at the student level.
- Sharing of information between students and Teaching faculty.
- Coordinating in organizing special events.
- Conducting Cultural events.
- Conducting Sports Games for the students.
- Organising Industrial Visits for the students.
- organizing the external guest lectures and organizing the Seminars Workshops.

SEDC provides necessary support to the council members in organizing the events. It encourages the students to develop their leadership, communication and managerial skills through these activities. Student members in this council can become bunting managers in future by learning all these skills.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Yes, the college has SAMARPANA (SEDC Alumni Association) has been registered (DRB2/SOR/251/201819). The Association meets on the second Saturday of September every year for an annual get together. The Alumni Association offers two types of membership: Life members and annual members. The main objective of Samarpana is to bring old students together and to motivate the present and future generations of our college. It serves the college in certain domains such as organizing interactive sessions on career guidance, motivation, special lectures and it also helps the institution to promote entrepreneurship among students. Alumni trains present students for cultural and sports competitions and also offer their services as judges for competitions. They help the economically weaker and academically weaker and academically bright students by providing financial aid for their education. For this funding purpose office bearers of the alumni association will send some fixed amount to the association account. Alumni members always join their hands with Seva Spandana (ISR Cell) for social services.

5.4.2 – No. of enrolled Alumni:

191

5.4.3 – Alumni contribution during the year (in Rupees) :

48000

5.4.4 – Meetings/activities organized by Alumni Association :

- Conducted Sneha Sammilana by Spandana and Samarpana
- Conducted Swacha Bharat Abhiyan at Rangastala Temple in Chikkabalapura District in association with NSS Unit of SEDC
- In association with Seva Spandana, State NSS Cell Conducted Bhava Mythri a Life Skill Programme
- Donated blood on account of Sri K.M.Nanajappa Birth ceremony(Founder of Seshadripuram educational Trust)
- Family day has been organized by Alumni Association.
- SEDC Alumni Association (Spandana/Samarpana) has distributed Face masks and Necessary Groceries to the community in association with NSS Unit of SEDC

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution endorses a participatory approach at each and every level. The decentralization process of the institution is divided into leaders at various levels. The hierarchy is shown below in the flow chart. 1) The Governing Council body: Governing Council of the college has been constituted as per the norms of the management, which is the regulatory body of the institution. It consists of the stakeholders, including the principal, HODs and staff secretary. Authority to form the policy and steer the overall direction of an institution and communication to the head of the institution. The governing body ensures compliance with statutes, ordinances and provisions regulating the institution and subject of these, take all final decisions on matters of fundamental concern to the institution. 2) The principal: The principal's main focus should be to develop and maintain effective educational programs within the institution and to promote the improvement of the teaching and learning process. The principal who is the academic and administrative head of the college supervises all activities of the college. The principal will strive to

create an organizational climate that fosters the growth of the students and teachers. The duty of the principal encompasses all aspects of the institutional operations are either directly or indirectly under his jurisdiction in general terms and the principal shall be responsible for: i) The principal meets the heads of various departments and the convenors of committees. ii) To decentralize works to HODs of different departments and later assign to convenors of respective committees and finally communicate to the students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type              | Details  |
|----------------------------|--|
| Curriculum Development     | The institution is an affiliated college under Bengaluru City University and therefore follows the University curriculum. To achieve the objectives of the University syllabus the institution follows: 1) The faculty members steadily participate in any revised syllabus workshops by the University and communicate to the students. 2) Certificate courses/ Value added programs supplement to curriculum development. 3) Subject-wise lesson plan is prepared to enrich the curriculum. 4) Arranging field visits in and around Bengaluru to increase awareness of organization among students and to supplement the curriculum aspects. 5) Each faculty maintains an academic teaching work diary provided by the institution which includes a daily teaching plan and diary monitored by the concerned Head of the departments and the principal |
| Teaching and Learning      | 1) Staff meetings with Heads of the Departments for smooth functioning of the departments regarding attendance, syllabus coverage, class tests, assignments and internal assessments. Teaching and evaluation plan is prepared. 2) Remedial classes help slow and average learners to perform well in their academics. 3) Internal assessment test on each subject and evaluation of academic performance of every student. 4) Use of teaching aids such as PPTs, interactions and discussions, evaluating students by asking questions to know the conceptual and analytical knowledge.   |
| Examination and Evaluation | The institution follows the BCU examination schedule. It also has an   |

internal system of examination and evaluation. 1) Result analysis 2) Internal assessment marks are awarded based on unit tests and assignments. 3) To conduct surprise tests to slow learners and evaluate their performance. 4) Faculty members are involved in university evaluation work. 5) Liaison officer is an instrumental person to solve NP cases and clear pending Marks card issues of students related to their semester examination and Evaluation.

Research and Development

The institution makes perpetual efforts to develop and increase the research culture among faculty members and students. 1) Financial support is extended to present Research Paper in various Seminars/Conferences organized by universities or Other Institutions. 2) Staff are provided with the OOD facility along with the conveyance to attend the same. 3) The institution is encouraged to pursue Ph.D. in their specialization. 4) The College strives to maintain a strong research environment by funding research paper publications. 5) Minor research projects are encouraged by the students.

Library, ICT and Physical Infrastructure / Instrumentation

1) Discuss on the issue of the addition of new books, reviews on journals, e-sources, magazines, a new updates that are helpful for the students and faculty members. 2) Course manual issued at the library to enhance knowledge and reference skills of students. 3) Established the EPIC corner in the library to bring students to different religions under one umbrella. 4) CCTV surveillance services are provided 24/7. 5) Free internet facilities for students in the computer lab. 6) Availability of PCs and portable internet facility for faculty to prepare for classes and for research purposes

Human Resource Management

HRM functions at different levels. 1) To follow a hierarchical based system of human resources management at different levels of management. 2) Well-defined norms are followed for selection, recruitment, promotion and training of employees. 3) Time-bound promotion and enhanced salary is paid for the staff. 4) The management encourages the publication of books,

|                       |   |
|-----------------------|---|
|                       | <p>research papers and other research-associated activities of the faculty.</p> <p>5) The management encourages with financial support to attend conferences/workshops</p>  |
| Teaching and Learning | <p>There are many advantages of collaboration, for both industries and institutions. Industrial tours bring students to face to face with industries. For institutions, these include career opportunities, awareness of industry trends. For industries, these involve access to extended networks, thinking outside the box training, the ability to find new talent to hire and access to specialized, world-leading resources.</p> <p>1) MOU's with industries to improve the technical and soft skills of students in order to meet industrial demands. 2) College organized a visit to RBI. 3) Financial assistance by industries to the students for minor research projects. 4) Talks by various eminent speakers from industries to bring industrial awareness among students.</p> |
| Admission of Students | <p>The institution has a transparent and well co-coordinated admission system through prospectus and leaflet provided with the applications for admission, which are informative. 1) To follow the roaster plan while making the admission. 2) Wide publicity through flyers, Leaflets and some of the visual communication media which are channelized. 3) Initiatives are taken to avail financial assistance to students who secured above 85-below 95 and above 95. 4) To arranging fee concession to economically backward students by alumni. 5) Our college is one of the few colleges in Bengaluru City which admits blinds.</p>  |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area        | Details  |
|--------------------------|--|
| Planning and Development | <p>Information and communication technology (ICT) plays a vital role in supporting powerful, efficient management and administration, it is specified that technology can be used right from students administration to various resource administration in an institution. Well planned and developed E-governance operations implemented in student information, timetable, attendance, library, bio-metric and</p> |

|                               |  |
|-------------------------------|--|
|                               | reports etc.   |
| Administration                | There are some of the areas where computers can be used for effective educational administration: a) Biometric is used in attendance of employees. b) Personnel records maintenance c) Administration of students data d) Inventory management e) Library is partially automated   |
| Finance and Accounts          | E-governance is the application of information and communication transactions, integration of various stand-alone systems and services between institutions to human resources as follows: a) Advanced excel sheet used for preparing payroll and transfer salary directly to respective accounts. b) To generate invoices through ERP Tally software. |
| Student Admission and Support | a) Admission Application is available on the college website. b) To send circulars or notices to the students through IPOMO messages rather than printing and distributing them. c) Circulate short notes to students through IPOMO App. d) Students' attendance marked through IPOMO services through faculties mobile                                |
| Examination                   | a) To circulate the semester-wise exam timetable through Whats App and IPOMO messages. b) BCU provides a well-defined student portal for filling exam applications, paying exam fees online, exam timetable, downloading Hall tickets, seeing Internal Assessment marks and results and applying revaluation to students.                              |

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided     | Name of the professional body for which membership fee is provided | Amount of support |
|------|-----------------|--|--|-------------------|
| 2020 | Kalidas K       | Impact of global banking innovations and practices in banking sector in India" | Management   | 1250              |
| Nil  | Dhareppa Konnur | One day national conference, literatures of                                    | Management   | 2200              |



|                   |  |   |            |      |
|-------------------|--|---|------------|------|
|                   |  | the<br>marginalized"                                      |            |      |
| Nill              | Sowmya M S   | " Emotion<br>literacy and<br>dynamics<br>teaching"        | Management | 425  |
| Nill              | Kalidas K  | "The<br>Education<br>growth summit<br>2019"               | Management | 8142 |
| Nill              | Dr Nagesh Y.<br>G.                                   | "One day mult<br>idisciplinary<br>national<br>conference" | Management | 1750 |
| Nill              | Rajath B. S.   | "Economic<br>growth and<br>sustainable<br>development"    | Management | 1000 |
| Nill              | Rajath B. S.   | Paper publish<br>in UGC care<br>list Journal              | Management | 1000 |
| Nill              | Rajath B.S,<br>Dhareppa<br>Konnur, Sunil<br>Kumar G. | Registration<br>fee for the<br>attending the<br>webinar.  | Management | 900  |
| No file uploaded. |  |   |            |      |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date  | To Date    | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|------|--|---|------------|------------|---|---|
| 2019 | Title of the professional development programme organised for teaching staff | Title of the professional development programme organised for teaching staff    | 21/10/2019 | 22/10/2019 | 8                                       | 3   |
| 2020 | Soft skills for professional effectiveness                                   | NIL   | 20/01/2020 | 22/01/2020 | 9                                       | Nill  |
| 2019 | Digital Marketing  | Digital Marketing   | 05/12/2019 | 05/12/2019 | 9                                       | 3   |
| 2020 | NIL  | Data  |            |            | Nill                                    | 3   |



|                   |  |   |            |            |  |  |
|-------------------|--|---|------------|------------|--|--|
|                   |  | Management<br>using<br>advance<br>Excel | 16/03/2020 | 23/03/2020 |  |  |
| No file uploaded. |  |   |            |            |  |  |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme                          | Number of teachers who attended | From Date  | To date    | Duration |
|--|---------------------------------|------------|------------|----------|
| FDP on "Investing in these challenging times"                            | 1                               | 24/06/2020 | 24/06/2020 | 1        |
| National level faculty enrichment webinar on Business Ethosphere.        | 1                               | 06/12/2020 | 06/12/2020 | 1        |
| FDP on " New challenges in business management -A strategic approach"    | 1                               | 06/10/2020 | 06/10/2020 | 1        |
| E- Faculty enrichment programme on "Business Accounting in ERP Software" | 1                               | 06/06/2020 | 06/06/2020 | 1        |
| Curriculum orientation program organized by BCU ( 2nd Semester B.Com)    | 1                               | 02/11/2020 | 02/11/2020 | 1        |
| Curriculum Orientation program organized by BCU (1st Semester B.Com.)    | 1                               | 08/02/2019 | 08/02/2019 | 1        |
| FDP on " Experiential learning "   | 1                               | 31/07/2019 | 31/07/2019 | 1        |
| No file uploaded.  |                                 |            |            |          |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching  |           | Non-teaching |           |
|-----------|-----------|--------------|-----------|
| Permanent | Full Time | Permanent    | Full Time |
| 3         | Nil       | Nil          | 2         |

#### 6.3.5 – Welfare schemes for

| Teaching   | Non-teaching  | Students  |
|--|---|---|
| <p>1) Maternity benefit of 4 months beyond statutory limits. 2) EPF facility 3) OODs for teaching staff are being sent for various workshops/FDP/Seminars/conferences and expenses are borne by the institution. 4) Leave encashment 5) Group insurance schemes. 6) Provide financial assistance to KSET/NET aspirants. 7) SNEHA SAMMILANA- Annual get-together organised by the management. 8) ESI Facility</p> | <p>1) Group insurance 2) EPF facility 3) Annual get-together organised by management. 4) Maternity benefit of 4 months beyond statutory limits. 5) ESI Facility</p> | <p>1) First aid facility 2) Merit scholarship for meritorious students during admission 3) Group insurance 4) Health care</p> |

### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external audit is done every quarterly and audited regularly by professional auditors. Internal audit is done by the management through its representatives. They are supported by the administrative section of the institution especially the Superintendent and the Head Accountant. Accordingly every year the same is conducted by a competent reliable and established external agency.

#### 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose                             |
|--|-------------------------------|-------------------------------------|
| Management   | 1669000                       | Meritorious students fee concession |
| <a href="#">View File</a>                                |                               |                                     |

#### 6.4.3 – Total corpus fund generated

80000.00

### 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |                        | Internal |           |
|----------------|----------|------------------------|----------|-----------|
|                | Yes/No   | Agency                 | Yes/No   | Authority |
| Academic       | Yes      | University (LIC) Audit | Yes      | SET Audit |
| Administrative | Yes      | AG, JD Audit           | Yes      | SET Audit |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Periodic interactions are organized with Parents Request complaints are also addressed. 2) Sneha -Sammilana-2019 has been organized along with Special lectures from resourceful parents. 3) Family day has been organized by alumni to parents and teachers.

6.5.3 – Development programmes for support staff (at least three)

1) Hospitality management 2) Medical awareness programs. 3) Sports events are also conducted awarded with prizes for support staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Industry involvement in content delivery 2) College applied for additional courses. 3) MOU with industries and Non- profit organization

6.5.5 – Internal Quality Assurance System Details

|  |     |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b) Participation in NIRF               | Yes |
| c) ISO certification                   | No  |
| d) NBA or any other quality audit      | No  |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year                                      | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|---|------------------------------------|-------------------------|---------------|-------------|------------------------|
| <b>No Data Entered/Not Applicable !!!</b> |                                    |                         |               |             |                        |
| <a href="#">View File</a>                 |                                    |                         |               |             |                        |

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme                   | Period from | Period To  | Number of Participants |      |
|--|-------------|------------|------------------------|------|
|  |             |            | Female                 | Male |
| Lets Grow together (Collage Competition) | 08/08/2019  | 08/08/2019 | 32                     | Nil  |
| Movie Screening                          | 10/10/2019  | 10/10/2019 | 34                     | 36   |
| Balance for better                       | 29/01/2020  | 29/01/2020 | 38                     | 32   |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The Institution took the initiative to reduce the consumption of energy resources by replacement of LED bulbs. Our College volunteers have rejuvenated the tank(kalyani) for the environmental consciousness. To create environmental concern amongst our students we have started to present saplings to our guests on various programs instead of bouquets and other gifts.

## 7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities             | Yes/No | Number of beneficiaries |
|-----------------------------|--------|-------------------------|
| Physical facilities         | Yes    | Nil                     |
| Provision for lift          | Yes    | 1                       |
| Ramp/Rails                  | Yes    | 1                       |
| Braille Software/facilities | Yes    | Nil                     |
| Rest Rooms                  | Yes    | 1                       |
| Scribes for examination     | Yes    | 3                       |

## 7.1.4 – Inclusion and Situatedness

| Year              | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date       | Duration | Name of initiative         | Issues addressed  | Number of participating students and staff |
|-------------------|--|--|------------|----------|----------------------------|---|--|
| 2019              | 1  | 1  | 21/08/2019 | 1        | Eco Friendly Ganesha Drive | Controlling the damage  | 12   |
| 2019              | 2  | 2  | 24/09/2019 | 1        | Swatcha Bharath            | Cleaning the lake in the temple premises and Cleaning the Nehru park in Seshadripuram | 80   |
| 2020              | 1  | 1  | 06/02/2020 | 1        | Jan Dan Yojana             | Realizing Prime Ministers Program   | 58   |
| No file uploaded. |  |  |            |          |                            |   |  |

## 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title                  | Date of publication | Follow up(max 100 words)  |
|------------------------|---------------------|---|
| Head of the Department | 10/06/2019          | Duties and Responsibilities is discussed in this code of conduct.                 |
| Teaching Faculties     | 10/06/2019          | Duties and Responsibilities of teachers has been drafted in this code of conduct. |

|  |            |   |
|--|------------|---|
| Librarian                                  | 10/06/2019 | Duties and Responsibilities of Librarian is brought out in this code of conduct.                                |
| Non-Teaching Faculties                     | 10/06/2019 | Duties and Responsibilities of Non-Teaching Faculties has been drawn in this code of conduct.                   |
| Accountant                                 | 10/06/2019 | Duties and Responsibilities of Accountant is deliberated in this code of conduct.                               |
| Examination and University Liaison Officer | 10/06/2019 | Duties and Responsibilities of Examination and University Liaison officer is put forth in this code of conduct. |
| Students                                   | 10/06/2019 | Duties and Responsibilities of Students have been well discussed in this code of conduct.                       |
| Alumni                                     | 10/06/2019 | Duties and Responsibilities of Alumni Association is demonstrated in this code of conduct.                      |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity                         | Duration From | Duration To | Number of participants |
|----------------------------------|---------------|-------------|------------------------|
| Cancer Survivors Celebration Day | 17/08/2019    | 17/08/2019  | 174                    |
| Fit India Movement               | 30/08/2019    | 30/08/2019  | 50                     |
| Joy of Knowledge Sharing         | 26/07/2019    | 26/07/2019  | 13                     |
| Joy of Knowledge Sharing         | 16/08/2019    | 16/08/2019  | 12                     |
| Joy of Knowledge Sharing         | 03/09/2019    | 03/09/2019  | 11                     |
| Joy of Knowledge Sharing         | 15/10/2019    | 15/10/2019  | 13                     |
| International Yoga day           | 21/06/2020    | 21/06/2020  | 120                    |
| Face Mask making                 | 15/04/2020    | 15/04/2020  | 20                     |
| Campus to Community (C2C)        | 20/09/2019    | 20/09/2019  | 22                     |
| Joy of Appreciation              | 08/11/2020    | 10/11/2020  | 15                     |

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### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Manufacturing of reusable bags (C2B) Campus Gardening Poster making competition on reuse, reduce and recycle Paper book to PDF Chewing gum free classrooms

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE 1 Title: CHETHANA (Women Empowerment Cell) Program 1: "Awareness on Sexual Harassment"** Objectives: • To support the rights of survivors of sexual violence through coordination and promotion of effective administrative, legal, and medical responses • To raise awareness and prevent sexual violence Context Chethana organized a Lecture on Awareness on sexual Harassment. The speaker explained the issues and impact of sexual harassment. Practice: The Outcome is to help the students to learn about the skills and the key information which is needed for every moment of their journey and also trained the students to handle the situation and how to prevent this sexual harassment.

**Program 2: LETS GROW TOGETHER** Objectives: • To work in partnership with everyone • Inclusiveness and Integrity • Better Sustainable Development Context Chethana organized a collage competition on the theme Lets Grow Together Practice: Students were instructed to participate in collage competition on the theme Students explained in their own way regarding gender equality perspective. Program 3: Lecture on Significance of Hemoglobin Objectives: • Review the normal structure-function relationships of hemoglobin. • examine the hemoglobinopathies as disorders of hemoglobin structure The Context Chethana organized a session on Significance of Hemoglobin and the speaker explained the importance of Hemoglobin. Practice: The guest speaker explained hemoglobin structures, functions and how to treat it, hence students were advised to give much importance on hemoglobin. Program 4: Lecture on - Awareness on Breast Cancer Objectives: • To create awareness on the evils of breast Cancer. The Context: Chethana organized a Lecture on Awareness on Breast Cancer The Practice: The speaker suggested the students to keep healthy weight and exercise regularly, not to consume alcohol, to consult doctors regarding whether if they are undergoing hormone replacement therapy or consuming Birth Control pill and its risk towards breast cancer. Program 5: Event on Awareness on Financial Upliftments Objective: • To improve financial literacy The Context: Chethana organized an Event on Awareness of Financial Upliftments. The speaker explained to the students regarding various facilities of financial literacy towards higher education. Practice: To cater the different options with respect to the financial help that they can get to pursue their dreams without any interruptions.

**BEST PRACTICE 2 Title: SEVA SPANDANA (Institutional Social Responsibility Cell) Program 1: Workshop on Chocolate Making** Objective: • To give a framework and some tools for evaluating an entrepreneurial venture. • To construct a plan to pursue the opportunity. • The workshop is the first step in the Concentration in Entrepreneurship and Innovation. Context: Seva Spandana and Chethana Cell have taken initiatives to organize a workshop on Chocolate Making Practice: Students were motivated on making varieties of chocolates, and created a spirit of entrepreneurship among the students' fraternity. Program 2: Awareness on Jan Dan Yojana Objective: Seva spandana has created awareness on Jan Dan Yojana to manage the personal finance of the citizens by encouraging opening a/c and creating a habit of Saving. Context: Students of our college briefly explained about the importance and benefits of the jan dan yojana. Practice: Our students made a way for financial literacy and helped the untouchable sectorial citizen to operate and Open the Bank Account. Program 3: Balance for Better-No Gender Bias Objectives: • To Achieve gender equality. The Context: Seva Spandana and Chethana have organized Guest Lecture on Balance for Better-No Gender Bias. Practice: Students were made to

understand that they should not indulge in Gender Bias in any situation, they should treat any women or men equally

**Program 4: Career growth of administrative staff**  
**Objectives:** • To reach the core objectives a) Creating Empowerment. b) Creating Security. • To build the confidence and determination to be financially independent.  
**Context:** Our College believes in inequality of opportunity and fights against deprivation and denial of opportunities. Many Individuals have dropped out from regular education due to financial instability and various economic backgrounds.  
**Practice:** Rathna is a mother of a child hailing from a small village in Mandya. She could not afford to pursue higher education and was married early. she approached Seshadripuram Educational Trust for job in the institution and then she was deputed to our college her core interests were identified and the individual was admitted to B.Com. The management was sensitive to her needs and helped to continue her work wherein she would continue to receive her wages and support the family. At the same time, she is financially stable with the job giving her a sense of pride and accomplishment with a hope for a brighter future.  
**Evidence of Success:** Rathna is well accepted among his peers and her interaction with them is influencing and inspirational. Following her footsteps, many have aspired to use the opportunity that is provided by the management.

**Program 5: Eco-Friendly Ganesha Drive**  
**Objectives:** • To convey solutions to global ecological issues  
**Context:** Seva spandana has initiated awareness among the general public about lord Ganesha idols created with toxic materials like chemical mixed clay, paint etc.  
**Practice:** Our college students created awareness by making Eco-Friendly Ganesha Drive in and around the campus. Student volunteers went around the residence in and around the college and spoke about how harmful is the painted Ganesha idol to society.  
**Evidence of Success:** The Ganesha idols are made up of natural products. Seed Ganesha idols are infused with seeds that turn into plants after immersion thus promoting mass to grow more trees. It saves our water resources the idols made up of harmful chemicals pollute water bodies. Whereas idols made by soil and eco products are safe for the water bodies. Eco-Friendly Ganesha idols made by soil and eco products are safe for the water bodies.

**Program 6: Face Mask Making.**  
**Objectives:** • To encourage reuseable Mask from Best out of Waste. • To enable students to prepare their own masks at home.  
**Context:** Seva Spandana conducted an Online Workshop to students on How to prepare face masks at the home in association with NSS Cell and Samarpana (Alumni).  
**The Practice:** Students were taught how to prepare a face mask in online Mode and the program was effectively organized and many students were benefited from it.

**Program 7: Joy of Appreciation**  
**Objectives:** Seva spandana initiated the appreciation to Covid warriors  
**Context:** The major task given here for the students is to firstly, identify the people who help the community like police, street sweepers, nurses and doctors etc  
**Practice:** Students appreciated the community workers by handing over appreciation letter and a small bouquet as a token of appreciation in the month of November

**Program 8: Poster Making Competition on the theme Reduce, Reuse and Recycle**  
**Objectives:** • To promote conserve natural resources, landfill space and energy. • To help to cut down on the amount of waste we throw away.  
**The Context:** Seva Spandana initiated Poster Making Competition on the theme Reuse, Reduce and Recycle.  
**Practice:** One hour time duration given for the competition and 3 Minutes for presenting the theme was given. for selected theme prizes were awarded based on the value judgment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://sedc.ac.in/downloads/best-practices-%20final-19-20.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words



Seshadripuram Evening Degree College is well known for its services to give a quality education from past 5 decades and its continuing to various strata's of the society. It provides a sense of service notion by motivating by students to contribute to the development of society by giving a platform for them under various committees of the college. Specially NSS and ISR committee of the college is giving very wider opportunity for students to involve themselves to contribute for the self development and as well as the development of society. NSS Unit of the college supports most of the committees of the college hence students get ample opportunities to fetch a vast knowledge. This helps students to build their inner strength to become self reliant and progressive. Students have worked as covid warriors during this pandemic and served society in different situations. Many students have participated in national and state level camps and got very good recognition which helped them to understand outside competition, culture, challenges and knowledge of different people under different circumstances. Students have created awareness during this pandemic by involving in covid awareness programs, mask distribution programs, food distribution programs, covid test camps covid vaccination camps and health awareness programs. Further our volunteers participated in plastic free forest, plantation, seed ball preparation along with the alumni association. Under the Institution Social Responsibility committee students reached different schools to educate them under different subjects and, they involved themselves in paper cover manufacturing and selling those covers to nearby shops. We can confidently claim that Social Service and community engagement is the distinctive area of our college. Being a commerce college, our goal is to give opportunity for all the students and "foster excellence in service through engaged knowledge building". Our institution engaged deeply in a number of community engagement activities as well as moral and ethical values involved programs. Hence, in addition to the general community engagement activities, the whole college is involved in the activity in different ways. Our volunteers visited COVID wards and worked as worriers and helped the patients to regain their confidence.

Provide the weblink of the institution

<https://sedc.ac.in/downloads/institutional-distinctive-2019-20.pdf>

### **8.Future Plans of Actions for Next Academic Year**

Preparation for NAAC Re Accreditation for 3rd Cycle • To further strengthening ICT • To have more industry academic interface • Initiatives for an eco friendly learning space • Applying for Post Graduation Course • Offer more number of certification programs • Conduct Special lectures under different committees • Conduct International/National/State Level FDP's/Webinars • Strengthening Community Oriented Activities under ISR • Strengthening Incubation centre • Increase the industrial visits • Promote digital literacy for rural folks along with NSS camp • Provisions for renewable energy resources