

SESHADRIPURAM EVENING DEGREE COLLEGE

BANGALORE – 560020



AQAR - 2017-18



27, Nagappa Street, Seshadripuram
BANGALORE – 560 020, KARNATAKA, INDIA

www.sedc.ac.in

The Annual Quality Assurance Report (AQAR) of the IQAC 2015 - 16

PART - A

1. Details of the institution :

1.1. Name of the Institution	Seshadripuram Evening Degree College
1.2. Address Line 1	# 27, Nagappa Street
Address Line 2	Seshadripurm
City/Town	BANGALORE
State	KARNATAKA
Pin Code	560020
Institutional e-mail address	sedc.ac.in@gmail.com
Contact Nos.	080 - 2295 5356/357
Name of the Head of the Institution	Prof. N.S. Satish
Telephone No. with STD Code	080 - 26674760
Mobile	9343835848
Name of the IQAC Co-Ordinator	Mr. Dhareppa Konnur
Mobile:	9008599700
IQAC e-mail address	sedciqac@gmail.com
1.3. NAAC Track ID	KACOGN12285
1.4. NAAC Executive Committee No. & Date	EC(SC)/03/RAR/24 Dated 24thSeptember 2014
1.5. Website address	www.sedc.ac.in
Web-link of the AQAR	http://www.sedc.ac.in/aqar.htm

1.6. Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73.30	2005	5 Years
2	2 nd Cycle	B	2.13	2014	5 Years
3	3 rd Cycle	---	---	---	---
4	4 th Cycle	---	---	---	---

1.7. Date of establishment of IQAC

28/02/2005

1.8. AQAR for the year

2017 - 18

1.9. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

I

AQAR 2014 –15 submitted to NAAC on 30th November 2018
 AQAR 2015 –16 submitted to NAAC on 26th December 2018
 AQAR 2016 –17 submitted to NAAC on 27th December 2018

1.10. Institutional Status

University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Autonomous College of UGC	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Type of Institution	Co – education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant – in – aid and Self-Financing	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		

1.11. Type of Faculty/Programme

Arts	<input type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>
PEI (Phys/Edu)	<input type="checkbox"/>	TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>
Management	<input type="checkbox"/>	Others (Specify)	<input type="checkbox"/>				

1.12. Name of Affiliating University

Bangalore University

1.13. Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc : **NA**

Autonomy by State/Central Govt. / University	<input type="checkbox"/>	NA	<input type="checkbox"/>	NA	
University with Potential for Excellence	<input type="checkbox"/>	NA	UGC-CPE	<input type="checkbox"/>	NA
DST Star Scheme	<input type="checkbox"/>	NA	UGC-CE	<input type="checkbox"/>	NA
UGC-Special Assistance Programme	<input type="checkbox"/>	NA	DST-FIST	<input type="checkbox"/>	NA
UGC-Innovative PG programmes	<input type="checkbox"/>	NA	Any other (Specify)	<input type="checkbox"/>	NA
UGC-COP Programmes	<input type="checkbox"/>	NA			

2. IQAC Composition and Activities

2.1. No. of Teachers	<input type="checkbox"/>	05
2.2. No. of Administrative/Technical staff	<input type="checkbox"/>	01
2.3. No. of students	<input type="checkbox"/>	02
2.4. No. of Management representatives	<input type="checkbox"/>	01
2.5. No. of Alumni	<input type="checkbox"/>	02
2.6. No. of any other stakeholder and community representatives	<input type="checkbox"/>	01
2.7. No. of Employers/ Industrialists	<input type="checkbox"/>	00
2.8. No. of other External Experts	<input type="checkbox"/>	01
2.9. Total No. of members	<input type="checkbox"/>	13

2.10. No. of IQAC meetings held

2.11. No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12. Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13. Seminars and Conferences (only quality related)

(i.) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii.) Themes

- FDP in Tally in Accounting System for Administrative Staff.
- Basic Computer Training for supporting Staff – Level 1
- Basic Computer Training for supporting Staff – Level 2
- Student Development programme on Computer applications in Business Level-1
- Faculty Development Programme on Statistical tools of Research.
- Faculty Development Programme on Plagiarism in Research.

Significant Activities and contributions made by IQAC

- Orientation programmes for newly joined faculty and students.
- Motivating departments to Organize Conference/ workshops/seminars and Guest Lectures.
- Certificate courses for students: Stock and commodity market , Crack The Mock, Digital Marketing
- FDP in Tally for Administrative Staff.
- Basic Computer Training for supporting Staff – Level 1
- Basic Computer Training for supporting Staff – Level 2
- Faculty Development Programme on Statistical tools of Research
- Faculty Development Programme on Plagiarism in Research.
- Under ‘Seva Spandana’ (Institutional Social Responsibility Cell) more projects were conducted.
- Under ‘Chethana’ (Women Empowerment Cell) more programmes to girl students.
- Organizing value added Programmes for students in various areas.
- Initiatives towards signing more MoUs with industry and training partners.
- More activities in Business Lab.
- As per the recommendations of previous Peer Team :
 - Motivated teachers to enroll for Research.
 - More weightage has been given to improve Pass Percentage.

2.14. Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

Plan of Action	Achievements
Organizing National / International conferences, seminars, workshops /FDP.	<ul style="list-style-type: none"> • One State Level Seminar from Commerce Department • One State Level Conference from Kannada, Sanskrit and Hindi Departments. • Student Development programme for second year students. • FDP for Administrative Staff. • Training for supporting Staff – Level 1&2 • FDP for Teaching Faculty in Research 1&2
To create social sense of empathy and social responsibility among the students.	Blood Donation camp, Health Checkup, NSS camp, Gandhi, Vivekananda, Ambedkar Jayanthi, National festivals were conducted.
To keep the track of consolidated development of students and mould them as responsible citizens.	Strengthening of Mentor System(BELAKU)
Offer more value addition programs.	Though most of our evening college students are already working, VAP helped them to upgrade their professional profile.
Training students in Manuscriptology.	Training programme was conducted in Manuscriptology for students by Department of Kannada.
Conducting more activities to enrich social values through community services.	More projects have been conducted to motivate our students to develop a social holistic nature to cater the social needs of the society in particular underprivileged children under SEVA SPANDANA an Institutional Social Responsibility cell.
Promoting women empowerment in terms of Health and Finance.	Programmes and health check-up camps were conducted for their health hazards. Orientation on Financial Management was conducted under CHETHANA- the women empowerment cell.
To promote our commerce students to the pace of commerce world, Along with theoretical knowledge they must be exposed to practical knowledge.	Various activities have been conducted by Commerce Lab.
Strengthening Curriculum	Guest Lectures, Case Study and Role play on various subjects have been conducted to strengthen the curriculum.
Offering value addition Certified Course/ Programme	Three Certificate course has been done.

* Attach the Academic Calendar of the year as Annexure.(ANNEXURE -1)

2.15. Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of action taken

Management has provided funds and support for all programmes promoting overall quality improvement of the institution

PART - B

Criterion - I

1. Curricular Aspects

1.1. Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
UG	01	-	-	-
Certificate	03	-	-	-
Others	-	-	-	-
Total	04	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2. (i) Flexibility of the Curriculum : CBCS ✓ / Core ✓ / Elective option ✓ / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	01
Trimester	-
Annual	-

1.3. Feedback from stakeholders* (*On all aspects*)

Alumni Parents Employers Students

Mode of Feedback : Online Manual Co-operating schools (for PEI)

*** Feedback from students is taken annually. Format is enclosed in annexure**

***Please provide an analysis of the feedback in the Annexure(ANNEXURE -2)**

1.4. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The Bangalore university goes for up gradation of Syllabi on regular basis. The college is an affiliated college of Bangalore University it upgrades syllabi accordingly

1.5. Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1. Total No. of permanent faculty

- **Management**

Total	Lecturer	Senior Lecturer	Assistant Professors	Professors
11	07	-	03	01

* Designations given by the Management based on the Tenure.

2.2. No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Assistant Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.3. No. of Guest and Visiting faculty and Temporary faculty

-	-	04
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2.4. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	02	01	04
Presented papers	01	-	-
Resource Persons	-	-	-

2.5. Innovative processes adopted by the institution in Teaching and Learning:

- Use of advanced Cloud based campus management information system IPOMO to upload lesson plans, monitor curriculum delivery, and generate faculty utilization report.
- Online student feedback mechanism through IPOMO.
- Increasing use of ICT in curriculum delivery.
- Question Paper Bank: Students and teachers refer, download, and print E- Question Paper Bank available on the college website. (We blink: <http://questionpapers.spmcollege.ac.in/index.shtml>)
- Practical training in Kannada software to supplement theoretical concept in syllabus.

2.6. Total No. of actual teaching days during this academic year

180 days

2.8. Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- As an affiliated College, the evaluation process in the institution is guided by the University. However, the institution has devised Formative Assessment System along with the Summative Assessment System put in place by the University. The Examination Committee under the guidance of the IQAC prepares a calendar for evaluation process. The formative assessment strategies vary from day to day classroom evaluation of students through quiz, group discussion, group seminars, students presenting papers, etc to chapter wise test and periodic tests along with the pre-final examination.
- The institution conducts Online Multiple Choice Questions type exams for Non - core subjects.
- The affiliating University follows Bar Coding System, Re- Valuation, Challenge Valuation, providing Photocopy of the answer booklet and Multiple Choice questions (for Non-Core). The Preparation of Marks sheets are under OMR system to maintain accuracy and transparency.

2.9. No. of faculty members involved in curriculum restructuring / revision / syllabus development as member of Board of Study / Faculty / Curriculum Development workshop

-

-

-

2.10. Average percentage of attendance of students

75%

2.11. Course / Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				Total Pass %
		Distinction %	I %	II %	III %	
B.Com – 1 st Sem	177	84	01	-	-	48.02%
B.Com – 2 nd Sem	141	60	22	02	-	60.43%
B.Com – 3 rd Sem	148	49	24	01	01	50.67%
B.Com – 4 th Sem	128	59	14	-	-	57.03%
B.Com – 5 th Sem	128	11	30	19	04	50.00%
B.Com – 6 th Sem	119	62	18	01	-	68.00%

2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The Strategic Perspective Plan of the institution is prepared in consultation with various units and departments of the College.
- The IQAC also ensures the preparation of the Curriculum Plan of each Department, its deployment, review and recording mechanism as proof in teaching diaries of the teachers.
- IQAC ensures transparency regarding number of teaching hours and syllabus completed per faculty during each semester using innovative tracking system.
- Creates calendar of events to facilitate systematic planning of curriculum delivery.
- Has introduced Formative Evaluation strategy for Continuous Internal Evaluation of the Students (CIE) through various interventions.
- Ensures internal assessment examination system works effectively.
- Undertakes detailed result analysis of university semester examinations and takes remedial actions as required.
- The IQAC team evaluates the performance of the faculty members by collecting feedback from students and appraisal by HODs.

2.13. Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	07
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	15
Summer / Winter schools, Workshops, etc.	-
Others	15

2.14. Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	-	-	-
Technical Staff	-	-	-	-

Criterion - III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- The IQAC has conducted various Faculty Development Programmes under Research cell (ANVESHANE) as research orientation programme.
- IQAC has motivated our teachers to apply for SET Research corpus fund for minor research projects.
- The IQAC has catered our students to go for minor research projects by the fund from industries.

3.2. Details regarding major projects

	Completed	On-going	Sanctioned	Submitted
Number			NIL	
Outlay in Rs. Lakhs				

3.3. Details regarding minor projects

	Completed	On-going	Sanctioned	Submitted
Number			NIL	
Outlay in Rs. Lakhs				

3.4. Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference Proceedings	-	01	-

3.5. Details on Impact factor of publications: **NIL**

Range Average h-index Nos. in SCOPUS

3.6. Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects			NIL	

Industry sponsored				
Projects sponsored by the University/ College				
Students research projects(<i>other than compulsory by the University</i>)				
Any other(Specify)				
Total				

3.7. No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8. No. of University Departments receiving funds from : **NOT APPLICABLE**

UGC-SAP CAS DST-FIST

DPE DBT Scheme/fund

3.9. For colleges: Autonomous CPE DBT Star Scheme

INSPIRE CE Any other(Specify)

3.10. Revenue generated through consultancy

3.11. No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			04		
Sponsoring Agency			Seshadripuram Educational Trust		

3.12. No. of faculty served as experts, chairpersons or resource persons

3.13. No. of collaborations International National Any other

3.14. No. of linkages created during this year

3.15. Total budget for research for current year in lakhs :

From funding agency From Management of College

Total

3.16.No. of patents received this year : **NOT APPLICABLE**

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	

3.17.No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18.No. of faculty from the Institution who are Ph. D. Guides
and students registered under them

3.19.No. of Ph.D. awarded by faculty from the Institution

3.20.No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21.No. of students Participated in NSS events:

University Level State Level
National Level International Level

3.22.No. of students Participated in NCC events:

University Level State Level
National Level International Level

3.23.No. of Awards won in NSS:

University Level State Level
National Level International Level

3.24.No. of Awards won in NCC:

University Level State Level
National Level International Level

3.25.No. of Extension activities organized

51

University Forum

-

College Forum

18

NCC

18

NSS

12

Any other

03

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Kargil Diwas celebrated by NCC cadets, NSS Volunteers and Rangers and Rovers.
- Swatch Bharath Abhiyan Camp under the caption of 'MY CAMPUS MY PRIDE' from Rangers and Rovers Unit.
- Swatch Bharath Abhiyan Camp under the caption of 'NAMMA NADE SWATCHATE KADE' from NSS Unit.
- Mega Voluntary Blood Donation Fest has been conducted by Youth Red Cross wing in association with Indian Red Cross.
- A programme on Awareness on LED in the locality through door to door campaign in association with Kumara Park West Residents' Welfare Association®.
- Annual Special Camp was conducted from NSS unit under Bangalore University.
- Major Activities of NCC:
 - International Yoga Day
 - Basic Leadership Camp
 - Combined Annual Training Camp
 - Swatch Bharath Abhiyan at Skanda Giri.
- Major Activities of NSS:
 - International Yoga Day
 - Special annual village Camp
 - Various activities with SEVA SPANDANA
 - Drug deaddiction Camp
- Major Activities of SEVA SPANDANA(Institutional Social Responsibility Cell):
 - SS Y2C(youth to children)
 - 36 Meals
 - SSNPB (News paper Bag)
 - SSLWT (Lets write together)

Criterion – IV

4. Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5,660 Sq. mt	NIL	Management	5,660 Sq. mt
Class rooms	08	NIL		08
Laboratories	00	NIL		00
Seminar Halls	02	NIL		02
No. of important equipment purchased (\geq 1-0 lakh) during the current year.		NIL		
Value of the equipment purchased during the year (Rs. in Lakhs)		NIL		
Others		NIL		

4.2. Computerization of administration and library:

- Library is automated by using Easilylib- library automation software.

4.3. Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	15,768	12,10,352	3,497	4,45,440	19,265	16,55,792
Reference Books	7,834	13,24,282	118	14,754	7,952	13,39,036
e-Books	NLIST	-	-	-	-	-
Journals						12,632
e-Journals	INFLIBNET	5,000	-	-	INFLIBNET	5,000
Digital Database	NIL	-	-	-	-	-
CD & Video	50	2,500	-	-	50	2,500
Others (specify)	Maps	1,100	-	-	Maps	1,100

4.4. Technology Up gradation (Overall)

	Total Computers	Computer Labs	Internet	Browsing Centers
Existing	19	-	01	-
Added	42	-	-	32
Total	61	-	01	32

	Computer Centers	Office	Departments	Others
Existing	-	03	14	02
Added	-	-	-	10
Total	-	03	14	22

4.5. Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- All computers in office, department, Library, IQAC, Business lab and other place are having internet connectivity

4.6. Amount spent on maintenance in lakhs :

i) ICT

Rs. 0.48 Lakhs

ii) Campus Infrastructure and facilities

-

iii) Equipment

Rs. 0.92 Lakhs

iv) Others

-

Total

Rs. 1.40 Lakhs

Criterion – V

5. Student Support & Progression

5.1. Contribution of IQAC in enhancing awareness about Student Support Services

- Updating information on website regularly.
- Improving communication system through IPOMO (Campus MIS).
- Orientation Programme for freshers.
- Display boards regarding forum /committee activities.
- Announcement of scholarship schemes on notice board.
- Bulletin Boards on floors and wings of college.
- A Student Welfare Officer is appointed to address queries of students.
- Presentations on Subjects by advanced learners to slow learners.

5.2. Efforts made by the institution for tracking the progression

- Detailed subject wise result analysis after every semester exam.
- EC and CC activities record is maintained in Forum and Committees.
- Remedial classes.
- Intimation to parents regarding student attendance.
- Counselling facility provided for required students by professional counsellor.

5.3. (a) Total Number of students

UG	PG	Ph. D.	Others
509	-	-	-

(b) No. of students outside the state

07

(c) No. of International students

-

	Men	Women
Number	317	192
Percentage (%)	62.27%	37.73%

Last Year (2016 - 17)						This Year (2017 - 18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
153	75	09	220	-	457	176	74	09	250	-	509

Demand ratio

1:0.96

Dropout %

6.75%

5.4. Details of student support mechanism for coaching for competitive examinations (If any)

- Guidance sessions on competitive examinations were conducted under Business lab and Commerce Forum.
- Aptitude Test Training for employment and higher education was conducted by Placement and career guidance cell
- Mock Aptitude Tests
- Adequate books and magazines in library
- Computers with free internet.

No. of students beneficiaries Coaching offered free of cost for all final year students (134)

5.5. No. of students qualified in these examinations

NET	-	SET/SLET	-	ATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6. Details of student counselling and career guidance

- Regular career guidance and training sessions conducted by the Margadarshi – Career guidance and Placement Cell.

No. of students benefitted • 134 students – All final year students are given career guidance.

5.7. Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
13	55	-	02

5.8. Details of gender sensitization programmes

- Screened and had an interaction sessions on movies :
- PAD MAN
 - TOILET EK PREM KATHA
- CHETHANA**(Women Empowerment Cell):
- Self- defense workshops were conducted for girls to ensure safety.
 - Interactive session on women empowerment organized.
 - Power Point presentation competition on ‘Trans Genders’ in India on the occasion of International women’s day.

5.9. Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State / University level	07	National level	-	International level	--
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No. of students participated in cultural events

State / University level National level International level

5.9.2 No. of medals / awards won by students in Sports, Games and other events

Sports : State / University level National level International level

Cultural : State / University level National level International level

5.10. Scholarships and Financial Support

Financial Institution	Number of students	Amount Per student	Total
Seshadripuram Educational Trust	Merit Scholarship 10000/-		
	62	10,000/-	6,20,000/-
	Fee concession Above 95%		
	08	12,000/-	96,000/-
	Economically weaker sections		
	08	---	51,000/-
Financial support from government	Social Welfare Department, Government of Karnataka(SC/ST cell) 06	---	26,631/-
Financial support from other sources	----	----	----
Number of students who received International / National recognitions	---	---	---
	---	---	---

5.11. Student organized / initiatives

Fairs : State / University level National level International level

Exhibition: State/University level National level International level

5.12. No. of social initiatives undertaken by the students

5.13. Major grievances of students (if any) redressed:

- As per the grievance expressed by the students' feedback regarding the quality of a teacher and our observation a teacher has been relieved from service by the management.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : To ignite the minds of every student to identify and develop their inner strength
Mission: To promote holistic development of students by offering quality education and making them self-reliant & progressive

6.2 Does the Institution has a management Information System

- Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development

- The institution is an affiliated, non- autonomous college under Bangalore University and therefore follows the university syllabus.
- The College is affiliated to the Bangalore University; however the Curriculum is prepared by the College keeping in mind the vision, mission, values, and the competence that has to build among the students. All the departments are mandated by the IQAC to prepare curriculum plan templates and submit the same for approval by the IQAC.
- The curriculum strategy includes the delivery plan of syllabus through bridge courses, case study, Role play, Guest lecturing and seminars.
- University prescribed pattern is followed for UG programs.

6.3.2. Teaching and Learning

- Use of advanced campus management information system IPOMO for transparent planning and tracking of curriculum delivery.
- Online feedback on faculty through IPOMO with analysis.
- Increase in ICT infrastructure to facilitate ICT enabled teaching learning process.
- Experiential Learning through activities of co-curricular forums, student presentations and seminars.

6.3.3. Examination and Evaluation

The institution follows the Bangalore University examination schedule. It also has an internal system of examination and evaluation.

- Formative Assessment strategies include classroom Q-A sessions, quiz, group presentations, seminars, students' involvement in various co curricular activities, surprise tests, chapter wise tests and other evaluation methods negotiated between the teacher and the taught.
- Two Internal Assessment Tests are conducted by the instituton on the lines of the University pattern.
- Assignments aimed at encouraging students towards self -learning.
- MCQ tests conducted on mobiles and marks awarded on the spot.

- Feedback to students after assignment and IA examination.

The Examination committee has its own mechanism to assess and improve the students' academic results through following activities:

- Subject quiz
- Group presentations.
- Subject wise interclass competitions.

6.3.4. Research and Development

The Institution makes a concerted effort to promote research mindset among students and teachers

- Financial incentive for faculty with M.Phil., Ph.D. degree by Management.
- Management provides financial support for Minor research projects to teachers in collaboration with students.
- Various departments are encouraged to apply sponsorship for National/International seminars /conferences.

6.3.5. Library, ICT and physical infrastructure / instrumentation

- Availability of laptops and portable internet facility for faculty for Class preparation and research purpose.
- Free internet facilities for students in Library.
- Inlibnet facility in the library
- Facilities for ICT-enabled teaching available in Audio Visual room.

6.3.6. Human Resource Management

- Free clinic facility with full time Doctor.
- Well defined norms followed for selection, recruitment, promotion & training of employees.
- Welfare facilities like group insurance, reimbursement of travelling expenses, leave encashment, maternity benefit, subsidized canteen facility extended.

6.3.7. Faculty and Staff recruitment

- Staff recruitment conducted by management as per the Government Rules.
- Advertisement in leading newspapers.
- Interview/Demo conducted by subject experts in the Management Selection Committee.

6.3.8. Industry Interaction / Collaboration

- MOU's with Industries.
- Talks by various eminent speakers from industries.

6.3.9. Admission of Students

- Management offers the merit scholarship of Rs.10, 000/- each, for students who have secured aggregate of 85% and above.
- Fee exemption from management fees to those students who have secured 95% and above in the qualifying examination.
- For economically weaker section students the management gives fee concession.

6.4. Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Maternity benefit of 4 months beyond statutory limits. • Felicitation and provision of financial benefit of Rs.50,000/ upon superannuation. • SNEHA SAMMILANA- Annual get-together organised on the association of Teachers day by Management. • Group insurance Schemes. • Investment Scheme-Provident Fund • Leave Encashment. • In-House medical facilities.
Non-teaching	<ul style="list-style-type: none"> • Group Insurance. • Provident Fund. • Leave Encashment. • Maternity benefit for women faculty beyond statutory Limits. • Facilitation and provision of financial benefit upon superannuation. • Annual get-together organised on the association of Teachers day by Management. • In-house medical facilities.
Students	<ul style="list-style-type: none"> • Group Insurance • Merit scholarship for meritorious students during admission. • Government scholarships schemes for students under SC & ST categories fully utilised along with benefits for backward classes & minorities • First Aid and in- house medical facilities

6.5. Total corpus fund generated

Rs.1,03,56,518.00/-

6.6. Whether annual financial audit has been done?



Yes



No

6.7. Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	Local Inspection Committee constituted by the university	✓	-
Administrative	✓	Joint Director of Collegiate Education Accounts General	✓	-

6.8. Does the University / Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes : **NA**

Yes

No

6.9. What efforts are made by the University/ Autonomous College for Examination Reforms?

- As per University Rules and Regulations.

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- NIL

6.11. Activities and support from the Alumni Association

Spandana- Seshadripuram Evening Degree College Old Students' Association coordinates all alumni activities.

- Annual Get-together of alumni on second Saturday of September.
- Felicitation of achievers.
- Financial rewards given by alumni for outstanding meritorious students.
- Financial Assistance as per need from Alumni.
- Alumni as judges for various events conducted by the college.
- Motivational talks by alumni.
- Career Guidance by alumni.

6.12. Activities and support from the Parent – Teacher Association

- Parents in constant touch with teachers with regard to attendance, performance, behavior & other concerns.
- Parents Teachers meeting conducted with one-to-one interaction

6.13. Development programs for support staff

- Basic Computer Training Level 1 & 2.
- Saving habit inculcated in them.
- First Aid Training Programs.

6.14. Initiatives taken by the institution to make the campus eco-friendly

- 'Swatch Bharath' Camps were conducted in the institution by NCC, NSS and Rangers and Rovers.
- Green Garbage awareness programmes were conducted to all students of the college by Nisarga Mitra- Eco-Club.
- Creating awareness in the students not to use plastics.
- Planting of sapling which creates more oxygen.

Criterion – VII

7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Upgrading administrative and academic mechanisms through an advanced Cloud based Campus Management Information System-DigitaCampus.
- Improving the intensive training programme across 6 semester conducted by the Placement Cell.
- Strengthening the mentorship programme.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken Report
Organizing National / International conferences, seminars, workshops	National Level Conference on GST in India and its Impact on Indian from Department of Commerce on 09.09.2017.
	State Level Seminar from Department of Sanskrit on First Insights from stories in Panchatantra on 21.10.2017.
	State Level Seminar from Department of Hindi on Samkalin Hindi Katha Sahitya ko Mahila Lekhikaon ka yogdan on 03.02.2018
	State Level Seminar from Department of Kannada on vachana karara smajika chintane on 24.03.2018.
Improving Placement Training programmes	Intensive Aptitude test training Intensive placement week training for campus recruitment. Communication and Soft Skill training across 6 semesters.
Training students in Manuscriptology	Training programme was conducted in manuscriptology for 15 students by Department of Kannada.
Offering value addition Certificate programme	Stock and commodity market in association with UNIQUE EDU SOLUTIONS.
	Crack The Mock in association with SAMARTH ACADEMY
	Digital Marketing in association with UNIQUE EDU SOLUTIONS.
Exposure of Students to Global Education Opportunities	Information session on Studying Abroad
Inculcating social values through community service	SEVA SPANDANA –(An Institutional Social Responsibility Cell) In continuation with the project SS Y2C and 36 Meals, the Projects SSNPB and SSLWT has been started.
Promoting women empowerment	CHETHANA- (The Women Empowerment Cell) Various activities have been conducted on: <ul style="list-style-type: none"> • Programmes related to Financial Stability. • Providing information of educational loans • Self- defense workshops.
Training Students to use Kannada Software	Training was given to 20 students to use 'NUDI' software

Plan of Action	Action Taken Report
Business Lab	<ul style="list-style-type: none"> • Enrollment of Students to the Lab. • Students have been trained on Presentation Skills. • Case Study Analysis • Current Affairs.
Staff Development programme	<ul style="list-style-type: none"> • FDP in Tally in Accounting System for Administrative Staff. • Basic Computer Training for supporting Staff – Level 1 and Level 2 • Computer applications in Business Level-1&2. • Faculty Development Programme on Statistical tools of Research. • Faculty Development Programme on Plagiarism in Research.

7.3. Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<ul style="list-style-type: none"> • Seva Spandana- An Institutional Social Responsibility Cell. • Chethana - The Women Empowerment Cell <p>(Annexure -3)</p>
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7.4. Contribution to environmental awareness / protection

<ul style="list-style-type: none"> • Green Garbage awareness programmes and Vanamahotsava were conducted to by Nisarga Mitra- Eco-Club. • Reducing use of plastic in the college campus including the canteen. . • Swatch Bharath Camps were conducted in the institution by NCC, NSS and Rangers and Rovers.
--

7.5. Whether environmental audit was conducted?

Yes

No

7.6. Any other relevant information the institution wishes to add. (for example SWOT Analysis)

<p>Strengths</p> <p style="font-size: 2em;">S</p>	<p>Weakness</p> <p style="font-size: 2em;">W</p>
<ol style="list-style-type: none"> 1. Brand value 2. More than 4 decades of sustained growth 3. Quality of Intake 4. Serving financially weaker section of the society 	<ol style="list-style-type: none"> 1. Time Constraints 2. Shared Premises 3. No playground 4. Limited campus space
<p>Opportunities</p> <p style="font-size: 2em;">O</p>	<p>Threats</p> <p style="font-size: 2em;">T</p>
<ol style="list-style-type: none"> 1. More Value Added Programmes(VAPs) 2. Certificate / Diploma Courses 3. Faculty development programmes. 4. Research projects to be undertaken 5. Local community involvement. 6. Industry interaction 	<ol style="list-style-type: none"> 1. Transfer of experienced faculty 2. Recruitment and retention of good teachers. 3. Challenge in attracting experienced faculty.

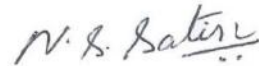
8. Plans of Institution for next year

- Creating College app.
- Starting YOGA classes.
- Increase in the number of Certificate Courses.
- New course in Management (BBA) and Science (BCA).
- Registering MOOC for Students.
- Preparation for NAAC Re-Accreditation for III Cycle.
- Student Development programme(SDP)
- Business Lab Confluence.
- Utilization of SET Research fund.
- Increase in the activities of Seva Spandana and Chethana.
- Membership of IIMB
- Signing more MOU's with Industries and Training Partners.
- Planning to conduct Conference/workshop/seminar/FDP.
- Village/school/park adoption by NSS.
- Collaboration with rehabilitation centre through Seva Spandana.



Name: Sri DHAREPPA KONNUR

Signature of the Coordinator, IOAC



Name: Prof. N.S. SATISH

Signature of the Chairperson, IQAC

ANNEXURE- 1

Academic Calendar

Part 1



No: Aca-IR3/Modified UG-Calendar of Events/2017-18

Dated: 25.07.2017

MODIFIED NOTIFICATION

Sub:- Modified Calendar of Events for B.A/B.Sc/B.S.; FAD/BCA/B.Com/BBA/BHM/BVA Undergraduate courses for the academic year 2017-18-reg.

- Ref:-**
1. Memo No: Reg. No: Aca-IR3/5000/27/2017, Dated: 04.04.2017
 2. Uni. Notification No: Aca-IR3/UG-Calendar of Events/2017-18 dt:28.04.2017
 3. Uni. Notification No: Aca-IR3/Modify UG-Calendar of Events/2017-18, dated: 26.05.2017, 30.05.2017, 27.06.2017 and 04.07.2017
 4. Vice-Chancellor's approval dated: 24.07.2017

Modified Calendar of events for B.A/B.Sc/B.Com/BBA/BHM/BVA/B.Sc(FAD)/BCA undergraduate courses for the academic year 2017-18 is notified as hereunder -

Sl. #	Name of the Event	Date fixed for 2017-18
1.	Re-opening of colleges and commencement of I semester admission	31.06.2017
2.	Commencement of I, II, V, semester classes including VII semester of BHM course	10.07.2017
3.	Last date for admission to I st semester without penal fee	19.07.2017
4.	Last date for admission to I st semester with penal fee of Rs 550/-	26.07.2017
5.	Uploading of students details in University portal	03.06.2017 to 19.06.2017
6.	Admission approval (Admission Approval procedure is as done during previous years- Online Admission procedure)	Last week of August, 2017
7.	End of I, III, V semester classes including VI semester of BHM course	09.11.2017
8.	Commencement of vacation for Teachers	10.11.2017
9.	Commencement of Practical examination	11.11.2017 to 17.11.2017
10.	Last date for submission of Internal Assessment to University	17.11.2017
11.	Commencement of I, III, V, VII semester theory examination	From 20.11.2017
12.	Commencement of Valuation	From 24.11.2017
13.	Commencement of II, IV, VI and VIII semester classes	25.12.2017
14.	End of the II, IV & VI semester and VIII semester of BHM course	15.04.2018
15.	Commencement of Vacation for teachers	17.04.2018
16.	Commencement of practical examination	From 18.04.2018
17.	Last date for submission of Internal Assessment to University	23.04.2018
18.	Commencement of II, IV & VI semester and VII semester of BHM course theory examination	24.04.2018
19.	Commencement of valuation	From 26.04.2018
20.	Announcement of results	Between 28.05.2018 - 01.06.2018
21.	Reopening of Colleges and Commencement of admission	01.06.2018
22.	Commencement of Classes	15.06.2018

Note:-

1. The college shall submit the applications for issue of Eligibility Certificates in respect of Foreign Nationals before **31.07.2017**. The application received after this date will not be considered.
2. The last date for obtaining permission from University for admission to II & V semester on transfer from other colleges/Universities and readmission to II & V semester is before **28.07.2017**.
3. The last date for obtaining permission for re-admission to II, IV, VI and VIII semester is before **26.11.2017**
4. Principals are requested to make admissions strictly in accordance with the Eligibility condition and also as per the sanctioned intake for each course.
5. The Guidelines for completion of degree circulated vide Circular No: Aca-IR/UG Guidelines/Spar period/2017-18 dated: 13.07.2017 may be displayed on the College Notice Board.


BANGALORE UNIVERSITY
 Academic Section-I, Jnanabharathi University Campus, Bengaluru-560 096

NO: Aca-7/A-1/Calendar of Events/UG-Even sem/2017-18

Dated: 17.01.2018.

NOTIFICATION

Sub: Revised calendar of events for Undergraduate courses i.e. II/IV/VI/VIII even Semesters of B.A/B.Sc/B.Com/BBA/BHM/BVA/D.Sc (FAI)/BCA courses for the academic year 2017-18.

- Ref: 1. Notification No: Aca-7/A1/Modified UG-Calendar of Events/2017-18, Dtd: 25.07.2017.
 2. Notification No: Aca-7/A1/Calendar of Events/UG-Even sem/2017-18, Dtd: 22.12.2017.
 3. Notification No: Aca-7/A1/Calendar of Events/UG-Even sem/2017-18, Dtd: 08.01.2018.
 4. Proceedings of the meeting of B.O.E. Chairpersons held on 16.01.2018.
 5. Vice-Chancellor's approval dated: 16.01.2018.

* * * *

In partial modification of University Notification dated: 08.01.2018, the re-opening of even semester classes for II/IV/VI/VIII of B.A/B.Sc/B.Com/BBA/BHM/BVA/D.Sc (FAI)/BCA courses for the academic year 2017-18 stands postponed to 22.01.2018.

The other Calendar of events notified on 08.01.2018 remain unaltered.

Draft approved by the Registrar

BY ORDER


 Jayalakshmi K.
 Assistant Registrar.

To:


1. The Principals of Affiliated UG-Courses of Bangalore University.

Copy to:

1. The Principal Secretary to Government, Higher Education Department, Government of Karnataka, Dr. Ambedkar Veedhi, Bengaluru-560 001-for kind information.
2. The Deans, Faculties of Arts, Science, Commerce & Management, Bangalore University, Bengaluru.
3. The Director of Students Welfare, Bangalore University, Bengaluru.
4. Smt. Sujatha, System Analyst, B.O.E. with a request to please publish in the Bangalore University Website.

ANNEXURE- 2


Alumni Feedback Analysis



SESHADRIPURAM EDUCATIONAL TRUST
ಶೇಷಾದ್ರಿಪುರಂ ಸಂಜೆ ಪದವಿ ಕಾಲೇಜು
SESHADRIPURAM EVENING DEGREE COLLEGE
 Permanently Affiliated to Bangalore University
 Recognised by the University Grants Commission under 2(f) and 12(B) of the UGC Act 1956
 No. 27, Nagappa Street, Seshadripuram, BENGALURU - 560 020
 Phone : 080-22955356 Fax : 9580-22955357
 Website : www.sedc.ac.in Email : sedc.ac.in@gmail.com
NAAC Re-Accredited 'B' Grade

Ref. No. : SEDC **ALUMNI FEEDBACK 2017-2018**

SL NO	PARTICULAR	EXCELLENT	VERY GOOD	GOOD	POOR	TOTAL No. OF STUDENTS
1	How would you rate the Bangalore University Syllabus in terms of its utility in the industry of Post Graduation	159	97	49	44	348
2	How would you characterize the Instruction facilities (Class Room, Labs, etc) at Seshadripuram College?	167	103	51	27	348
3	How would you describe the availability of information resource (library, computer access, etc)	181	111	35	21	348
To what extent does you think your college education contributed to your knowledge, skills and personal development in each of the following areas?						
		GREATLY	ADEQUATELY	NOT AT ALL	TOTAL	
4	Communication skills	167	161	20	348	
	Leadership skills	173	158	17	348	
	Thinking analytically and logically	131	141	76	348	
	Developing a sense of social responsibility	184	160	04	348	
	Developing self-esteem/self-confidence	149	167	32	348	
5	How would you rate the facilities and opportunities for extra-curricular activities (eg. Sports facilities, student committees etc?)	159	102	57	30	348
6	How well did your education at SEDC prepare you for the world of work or further training?	190	105	30	23	348


PRINCIPAL
 Seshadripuram Evening Degree College
 BANGALORE - 560 020.

Parents Feedback Analysis:



COMMITMENT TO THE FUTURE & HOPE

SESHADRIPURAM EDUCATIONAL TRUST

ಶೇಷಾದ್ರಿಪುರಂ ಸಂಜೆ ಪದವಿ ಕಾಲೇಜು

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Phone : 080-22955356 Fax : 9580-22955357

Website : www.sedc.ac.in Email : sedc.ac.in@gmail.com

NAAC Re-Accredited 'B' Grade

Ref. No. : SFDC

PARENTS FEED BACK ANALYSIS 2017-2018

SL NO	PARTICULAR	EXCELLENT	GOOD	SATISFACTORY	UNSATISFACTORY	TOTAL NO OF PARENTS
1	College Infrastructure	75	27	18	07	127
2	Faculty	66	34	17	10	127
3	Students	59	38	19	11	127
4	Maintenance	77	25	17	08	127
5	Career Guidance	57	33	26	11	127
6	Cultural Activities	79	24	17	07	127
7	Sports	67	37	13	10	127
8	Overall	75	28	15	09	127

N. N. N. N.
PRINCIPAL
Seshadripuram Evening Degree College
BANGALORE - 560 020

ANNEXURE- 3

Best practices

I. CHETHANA

CHETHANA FORUM: “Care for Creators”

We ensure that girls are empowered with security by providing various supports in terms of physical ability, psychological stability, Financial soundness and over all development of students are given preference in order to enable them as strong social citizens of the country.

Goal: Aim towards empowering and securing the self -esteem of women.

Vision: Enhancement of women power in the society.

Mission: Striving towards the fulfillment of socio-economic needs of women.

Objectives:

- 1) To develop self -esteem among girl students.
- 2) Ensuring good health and hygiene.
- 3) Build the confidence of financial soundness.
- 4) Give the sense of safety and security to girls.
- 5) To ambassador the awareness to the society.

To reach the core objectives of the forum we work under two criteria which are:

- a) Creating Empowerment
- b) Creating Security.

Creating empowerment

- Regular medical check -up conducted to improve the hemoglobin level of girls to equip them as a healthy blood donor and for a healthy motherhood.
- Practical class of self-defense conducted for girls to ensure safety regularly.
- Creating awareness and educating the girl students about the various scholarships provided from government.
- Provision of providing information of educational loans at concessional interest rates.
- Creating a platform to showcase their talents on the occasion of international women’s day to boost their self-esteem by conducting competitions and awarding cash prizes for the winners.

Creating security

- Conducting workshop related to event management which helps the creation of ideas and generation of wealth which builds a sense of financial stability.
- Creating awareness about the less usage of plastic in the nearby localities in and around the college campus.

Best practices

II. SEVA SPANDANA

Seva Spandana - An Institutional Social Responsibility

'Seva Spandana'- An Institutional Social Responsibility (ISR) Cell of the college which provides the platform for the students and other stake holders of the college to contribute something to the society and as well as to the college. NCC, NSS, YRC and Rangers and Rovers come in the vicinity of this cell. This cell conducts various projects. The Students of the different committees of the college will also be the members of this ISR cell by default. This cell also works with different NGO's .

Vision: Developing the society by sharing the Knowledge and resources

Mission: Reaching out the needy people with actual requirements.

Objectives:

1. Educating the poor.
2. Feeding the hunger.
3. To bring awareness about re-use of the resources.
4. Protect the environment.
5. Providing knowledge about Information Technology.
6. Creating new social project and executing the same.

In Continuation with the projects **SSY2C** and **36 Meals**, the project **SSNPB** and **SSLWT** have been started.

SSNPB

News Paper Bag

This is an initiative under the objective of ISR Cell of the college to re-use the resources. This is to reduce plastic campaign. An initiative to convert the Newspaper into bags of different sizes and provide it to different shopping outlets in the vicinity to encourage them to reduce use of plastic bags.

Objective: Saving Trees: As it makes use of newspapers, it avoids manufacturing of more paper, which reduces slaughtering of trees. "A tree not cut, is a tree planted". In a world like today, where usage of all resources is so high, avoiding wastage is in itself creating resource. So we can present a green earth to our predecessors.

Lets Write together (SSLWT)

This is also one of the initiatives under the objectives of re-use the resources "A PEN IS MIGHTIER THAN THE SWORD", but how well do you use! To make better use of used pens, make them better and gift them to the needy.