

SESHADRIPURAM EVENING DEGREE COLLEGE

BANGALORE – 560020



AQAR - 2016-17



27, Nagappa Street, Seshadripuram
BANGALORE – 560 020, KARNATAKA, INDIA

www.sedc.ac.in

The Annual Quality Assurance Report (AQAR) of the IQAC 2015 - 16

PART - A

1. Details of the institution :

1.1. Name of the Institution	Seshadripuram Evening Degree College
1.2. Address Line 1	# 27, Nagappa Street
Address Line 2	Seshadripurm
City/Town	BANGALORE
State	KARNATAKA
Pin Code	560020
Institutional e-mail address	sedc.ac.in@gmail.com
Contact Nos.	080 - 2295 5356/357
Name of the Head of the Institution	Prof. N.S. Satish
Telephone No. with STD Code	080 - 26674760
Mobile	9343835848
Name of the IQAC Co-Ordinator	Mr. Dhareppa Konnur
Mobile:	9008599700
IQAC e-mail address	sedciqac@gmail.com
1.3. NAAC Track ID	KACOGN12285
1.4. NAAC Executive Committee No. & Date	EC(SC)/03/RAR/24 Dated 24thSeptember 2014
1.5. Website address	www.sedc.ac.in
Web-link of the AQAR	http://www.sedc.ac.in/aqar.htm

1.6. Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	73.30	2005	5 Years
2	2 nd Cycle	B	2.13	2014	5 Years
3	3 rd Cycle	---	---	---	---
4	4 th Cycle	---	---	---	---

1.7. Date of establishment of IQAC

28/02/2005

1.8. AQAR for the year

2016 - 17

1.9. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

I AQAR 2014 –15 submitted to NAAC on 30th November 2018
 AQAR 2015 –16 submitted to NAAC on 26th December 2018

1.10. Institutional Status

University	State	<input type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Autonomous College of UGC	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Regulatory Agency approved Institution	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>				
Type of Institution	Co - education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant - in - aid and Self-Financing	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		

1.11. Type of Faculty/Programme

Arts	<input type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>
PEI (Phys/Edu)	<input type="checkbox"/>	TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>
Management	<input type="checkbox"/>	Others (Specify)	<input type="checkbox"/>				

1.12. Name of Affiliating University

Bangalore University

1.13. Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc : **NA**

Autonomy by State/Central Govt. / University			NA
University with Potential for Excellence	NA	UGC-CPE	NA
DST Star Scheme	NA	UGC-CE	NA
UGC-Special Assistance Programme	NA	DST-FIST	NA
UGC-Innovative PG programmes	NA	Any other (Specify)	NA
UGC-COP Programmes	NA		

2. IQAC Composition and Activities

2.1. No. of Teachers	05
2.2. No. of Administrative/Technical staff	01
2.3. No. of students	02
2.4. No. of Management representatives	01
2.5. No. of Alumni	02
2.6. No. of any other stakeholder and community representatives	01
2.7. No. of Employers/ Industrialists	00
2.8. No. of other External Experts	01
2.9. Total No. of members	13

2.10. No. of IQAC meetings held

2.11. No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12. Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13. Seminars and Conferences (only quality related)

(i.) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii.) Themes

Significant Activities and contributions made by IQAC

- Orientation programmes for newly joined faculty and students.
- Motivating departments to Organize Conference/ workshops/seminars and Guest Lectures.
- Skill Development Workshop for administrative staff.
- Data Management workshop for supporting Staff – Level 1
- Data Management workshop for supporting Staff – Level 2
- FDP on Fundamentals of Research
- FDP on Approaches of Research
- Under 'Seva Spandana' more projects were conducted.
- Under 'Chethana' more programmes to girl students.
- Organizing value added Programmes for students in various areas.
- Initiatives towards signing more MOU's with industry and training partners.
- As per the recommendations of previous Peer Team :
 - MOU's have been done with industries and other partners.
 - More weightage has been given to improve Pass Percentage.
 - More utilization of Audio- Visual room and movable projector was used in classrooms.

2.14. Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year*

Plan of Action	Achievements
To promote our commerce students to the pace of commerce world, Along with theoretical knowledge they must be exposed to practical knowledge.	The Commerce Lab has been established.
To create social sense of empathy and social responsibility among the students.	Blood Donation camp, Health Checkup, NSS camp, Gandhi, Vivekananda, Ambedkar Jayanthi, National festivals were conducted.
To keep the track of consolidated development of students and mould them as responsible citizens.	Mentor System has been started.
Offer more value addition programs.	Though most of our evening college students are already working, VAP helped them to upgrade their professional profile.
Training students in Manuscriptology.	Training programme was conducted in Manuscriptology for students by Department of Kannada.
Conducting more activities to enrich social values through community services.	More projects have been conducted to motivate our students to develop a social holistic nature to cater the social needs of the society in particular underprivileged children under SEVA SPANDANA an Institutional Social Responsibility cell.
Promoting women empowerment in terms of Health and Finance.	Programmes and health check-up camps were conducted for their health hazards. Home skill training was ignited under CHETHANA- the women empowerment cell.
Organizing National / International conferences, seminars, workshops /FDP.	<ul style="list-style-type: none"> • One State Level Seminar from Commerce Department • One State Level Conference from English Department. • One Day Workshop for Administrative Staff of SET Institutions. • One Day workshop for Supporting Staff of our Institution. (part 1) • One Day workshop for Supporting Staff of our Institution. (part 2) • Faculty Development Programme on Fundamentals of Research • Faculty Development Programme on Approaches of Research

Strengthening Curriculum	Guest Lectures, Case Study and Role play on various subjects have been conducted to strengthen the curriculum.
Offering value addition Certified Course/ Programme	One Certificate course has been done.

* Attach the Academic Calendar of the year as Annexure. **(ANNEXURE -1)**

2.15. Whether the AQAR was placed in statutory body Yes No
Management Syndicate Any other body

Provide the details of action taken

Management has provided funds and support for all programmes promoting overall quality improvement of the institution

PART - B

Criterion - I

1. Curricular Aspects

1.1. Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
UG	01	-	-	-
Certificate	01	-	-	-
Others	-	-	-	-
Total	02	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2. (i) Flexibility of the Curriculum : CBCS ✓ / Core ✓ / Elective option ✓ / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of Programmes
Semester	01
Trimester	-
Annual	-

1.3. Feedback from stakeholders* (*On all aspects*)

Alumni Parents Employers Students

Mode of Feedback : Online Manual Co-operating schools (for PEI)

*** Feedback from students is taken annually. Format is enclosed in annexure**

***Please provide an analysis of the feedback in the Annexure(ANNEXURE -2)**

1.4. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The college is an affiliated college of Bangalore University and does not have any scope for revision or update of regulation or syllabi.

1.5. Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1. Total No. of permanent faculty	Total	Assistant Professors	Associate Professors	Professors	Others
• Aided	05	01	03	-	01
• Management	04	04	-	-	-

2.2. No. of permanent faculty with Ph.D. *Aided* **03** *Management* **01**

2.3. No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Assistant Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	-	-	-	-	-	-	-	-	-	-

2.4. No. of Guest and Visiting faculty and Temporary faculty **-** **-** **04**

2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	01	03	11
Presented papers	02	05	-
Resource Persons	-	-	-

2.6. Innovative processes adopted by the institution in Teaching and Learning:

- Use of advanced Cloud based campus management information system DIGITA CAMPUS to upload lesson plans, monitor curriculum delivery, and generate faculty utilization report.
- Online student feedback mechanism through DigitaCampus.
- Increasing use of ICT in curriculum delivery.
- Question Paper Banks: Students and teachers refer, download, and print E- Question Paper Bank available on the college website.
- Practical training in Kannada software to supplement theoretical concept in syllabus.

2.7. Total No. of actual teaching days during this academic year **177 days**

2.8. Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- The institution is an affiliated, non- autonomous college under Bangalore University. As the entire process of examination & evaluation is governed by the Bangalore University. Even though the college has no scope for reforms, the institution conducts internal exams in the pattern of university level exams to train our students for the main exams.
- The institution conducts Online Multiple Choice Questions type exams for Non - core subjects.
- Our affiliated university strictly follows Bar Coding System, Re- Valuation, Challenging Valuation, Photocopy and Multiple Choice questions (for Non-Core). The Preparation of Marks sheets are under OMR system to maintain accuracy and transparency.

2.9. No. of faculty members involved in curriculum restructuring / revision / syllabus development as member of Board of Study / Faculty / Curriculum Development workshop

2.10. Average percentage of attendance of students

2.11. Course / Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division					Total Pass %
		Distinction %	I %	II %	III %		
B.Com – 1 st Sem	132	28	16	02	-	36.22%	
B.Com – 2 nd Sem	127	30	23	02	-	42.00%	
B.Com – 3 rd Sem	115	17	21	10	-	41.73%	
B.Com – 4 th Sem	137	30	25	15	-	51.09%	
B.Com – 5 th Sem	141	33	35	01	-	53.00%	
B.Com – 6 th Sem	137	59	27	05	-	66.04%	

2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC ensures transparency regarding number of teaching hours and syllabus completed per faculty during each semester using innovative tracking system.
- Creates calendar of events to facilitate systematic planning of curriculum delivery.
- Ensures internal assessment examination system works effectively.
- Undertakes detailed result analysis of university semester examinations and takes remedial actions as required.
- The IQAC team evaluates the performance of the faculty members by collecting feedback from students and appraisal by HODs.

2.13. Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14. Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	-	-	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The IQAC team always strives to inculcate the research culture among the faculty members and students by providing necessary information.

3.2. Details regarding major projects

	Completed	On-going	Sanctioned	Submitted
Number		NIL		
Outlay in Rs. Lakhs				

3.3. Details regarding minor projects

	Completed	On-going	Sanctioned	Submitted
Number		NIL		
Outlay in Rs. Lakhs				

3.4. Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference Proceedings	-	-	-

3.5. Details on Impact factor of publications: **NIL**

Range Average h-index Nos. in SCOPUS

3.6. Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects		NIL		
Industry sponsored				
Projects sponsored by the University/ College				

Students research projects(<i>other than compulsory by the University</i>)				
Any other(Specify)				
Total				

3.7. No. of books published i) With ISBN No. Chapters in Edited Books
ii) Without ISBN No.

3.8. No. of University Departments receiving funds from : **NOT APPLICABLE**

UGC-SAP CAS DST-FIST

DPE DBT Scheme/fund

3.9. For colleges: Autonomous CPE DBT Star Scheme
INSPIRE CE Any other(Specify)

3.10. Revenue generated through consultancy

3.11. No. of conferences organized by the Institution

Level	International	National	State	University	College
Number			01		
Sponsoring Agency			Seshadripuram Educational Trust		

3.12. No. of faculty served as experts, chairpersons or resource persons

3.13. No. of collaborations International National Any other

3.14. No. of linkages created during this year

3.15. Total budget for research for current year in lakhs :

From funding agency From Management of College

Total

3.16. No. of patents received this year : **NOT APPLICABLE**

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	

3.17.No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18.No. of faculty from the Institution who are Ph. D. Guides

-

and students registered under them

-

3.19.No. of Ph.D. awarded by faculty from the Institution

-

3.20.No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

-

SRF

-

Project Fellows

-

Any other

-

3.21.No. of students Participated in NSS events:

50

University Level

35

State Level

02

National Level

-

International Level

-

3.22.No. of students Participated in NCC events:

05

University Level

-

State Level

15

National Level

05

International Level

-

3.23.No. of Awards won in NSS:

-

University Level

-

State Level

-

National Level

-

International Level

-

3.24.No. of Awards won in NCC:

-

University Level

-

State Level

-

National Level

-

International Level

-

3.25.No. of Extension activities organized 49

University Forum - College Forum 19

NCC 18 NSS 10 Any other 02

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Kargil Diwas celebrated by NCC cadets, NSS Volunteers and Rangers and Rovers.
- Swatch Bharath Abhiyan Camp under the caption of 'MY CAMPUS MY PRIDE' from Rangers and Rovers Unit.
- Swatch Bharath Abhiyan Camp under the caption of 'MY CAMPUS MY PRIDE' from NSS Unit.
- Mega Voluntary Blood Donation Fest has been conducted by Youth Red Cross wing in association with Indian Red Cross.
- A programme on waste management awareness in the locality through door to door campaign in association with Kumara Park West Residents' Welfare Association®.
- Annual Special Camp was conducted from NSS unit under Bangalore University.
- Major Activities of NCC:
 - International Yoga Day
 - Basic Leadership Camp
 - Combined Annual Training Camp
 - Swatch Bharath Abhiyan at Nandi Hills.

Criterion – IV

4. Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5,660 Sq. mt	NIL	Management	5,660 Sq. mt
Class rooms	08	NIL		08
Laboratories	00	NIL		00
Seminar Halls	02	NIL		02
No. of important equipment purchased (\geq 1-0 lakh) during the current year.		NIL		
Value of the equipment purchased during the year (Rs. in Lakhs)		NIL		
Others		NIL		

4.2. Computerization of administration and library:

- **OPAC – Open Access Catalogue with easylib software**

4.3. Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	13,884	10,06,597	1,884	2,03,755	15,768	12,10,352
Reference Books	7,680	13,07,911	154	16,371	7,834	13,24,282
e-Books	NLIST	-	-	-	-	-
Journals	-	-	-	-	-	23,803
e-Journals	INFLIBNET	5,000	-	-	INFLIBNET	5,000
Digital Database	-	-	-	-	-	-
CD & Video	50	2,500	-	-	50	2,500
Others (specify)	Maps	1,100	-	-	Maps	1,100

4.4. Technology Up gradation (Overall)

	Total Computers	Computer Labs	Internet	Browsing Centers
Existing	19	-	01	-
Added	-	-	-	-
Total	19	-	01	-

	Computer Centers	Office	Departments	Others
Existing	-	03	14	02
Added	-	-	-	-
Total	-	03	14	02

4.5. Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- All computers in computer lab, office, department and other place are having internet connectivity

4.6. Amount spent on maintenance in lakhs :

i) ICT	Rs. 00.30 Lakhs
ii) Campus Infrastructure and facilities	Rs. 01.94 Lakhs
iii) Equipment	Rs. 00.13 Lakhs
iv) Others	Rs. 00.87 Lakhs
Total	Rs. 03.24 Lakhs

Criterion – V

5. Student Support & Progression

5.1. Contribution of IQAC in enhancing awareness about Student Support Services

- Updating information on website regularly.
- Improving communication system through DigitaCampus(Campus MIS).
- Orientation Programme for fresher.
- Display boards regarding forum /committee activities.
- Announcement of scholarship schemes on notice board.
- Bulletin Boards on floors and wings of college.
- A Student Welfare Officer is appointed to address queries of students.

5.2. Efforts made by the institution for tracking the progression

- Detailed subject wise result analyses after every semester exam.
- EC and CC activities record is maintained in Forum and Committees.
- Remedial classes.
- Intimation to parents regarding student attendance (weekly).
- Counseling facility provided for required students by professional counsellor.

5.3. (a) Total Number of students

UG	PG	Ph. D.	Others
457	20	-	-

(b) No. of students outside the state **05**

(c) No. of International students -

	Men	Women
Number	306	151
Percentage (%)	66.95%	33.05%

Last Year (2015 - 16)						This Year (2016 - 17)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
198	88	07	207	-	500	153	75	09	220	-	457

Demand ratio **1:0.73** Dropout % **3.11%**

5.4. Details of student support mechanism for coaching for competitive examinations (If any)

- Guidance sessions on competitive examinations.
- Aptitude Test Training for employment and higher education.
- Mock Aptitude Tests
- Adequate books and magazines in library
- Adequate number of systems with free internet.

No. of students beneficiaries Coaching offered free of cost for all final year students (161)

5.5. No. of students qualified in these examinations

NET	-	SET/SLET	-	ATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6. Details of student counselling and career guidance

- Regular career guidance and training sessions conducted by the Placement Cell.

No. of students benefitted • 161 students – All final year students are given career guidance.

5.7. Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
55	38	08	04

5.8. Details of gender sensitization programmes

Screened and had an interaction session on a movie of transgender in Kannada – ‘Naanu Avanalla Avalu’.

CHETHANA(Women Empowerment Cell):

- Interactive session on women empowerment organized.
- Self- defense workshops were conducted for girls to ensure safety.
- Collage presentation competition on ‘Domestic Violence’ in India on the occasion of International women’s day.

5.9. Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State / University level 07 National level - International level --

No. of students participated in cultural events

State / University level -- National level - International level -

5.9.2 No. of medals / awards won by students in Sports, Games and other events

Sports : State / University level National level International level

Cultural : State / University level National level International level

5.10. Scholarships and Financial Support

Number of Organizations Visited	Number of students	Amount Per student	Total
Seshadripuram Educational Trust	Merit Scholarship 10000/-		
	23	10000/-	2,30,000/-
	Fee concession Above 95%		
	03	13,538/-	40,614/-
	Economically weaker sections		
	05	---	28,569/-
Financial support from government	Social Welfare Department, Government of Karnataka(SC/ST cell) 06	---	26,631/-
Financial support from other sources	----	----	----
Number of students who received International / National recognitions	---	---	---
	---	---	---

5.11. Student organized / initiatives

Fairs : State / University level National level International level

Exhibition: State/University level National level International level

5.12. No. of social initiatives undertaken by the students

5.13. Major grievances of students (if any) redressed:

- As per the grievance expressed by the students' feedback regarding the quality of a teacher and our observation a teacher has been relieved from service by the management.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : To ignite the minds of every student to identify and develop their inner strength
Mission: To promote holistic development of students by offering quality education and making them self-reliant & progressive

6.2 Does the Institution has a management Information System

- Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development

- The institution is an affiliated, non- autonomous college under Bangalore University and therefore follows the university syllabus, so the institution does not have scope for framing syllabus. Thus the institution prepares its own strategy to frame curriculum to reach students on syllabus.
- The College is affiliated to the Bangalore University; however the Curriculum is prepared by the College keeping in mind the vision, mission, values, and the competence that has to build among the students. All the departments are mandated by the IQAC to prepare curriculum plan templates and submit the same for approval by the IQAC.
- The curriculum strategy includes the delivery plan of syllabus through bridge courses, case study, Role play, Guest lecturing and seminars.
- University prescribed pattern is followed for UG programs.

6.3.2. Teaching and Learning

- Use of advanced campus management information system DigitaCampus for transparent planning and tracking of curriculum delivery.
- Online feedback on faculty through DigitaCampus with analysis.
- Increase in ICT infrastructure to facilitate ICT enabled teaching learning process.
- Experiential Learning through activities of co-curricular forums, student presentations and seminars.

6.3.3. Examination and Evaluation

The institution follows the Bangalore University examination schedule. It also has an internal system of examination and evaluation.

- Two Internal Assessment Tests conducted like university Examination.
- Assignments aimed at encouraging students towards self-learning.
- MCQ tests conducted on mobiles and marks awarded on the spot.
- Feedback to students after assignment and IA examination.

The Examination committee has its own mechanism to assess and improve the students' academic results through following activities:

- Subject quiz
- Group presentations.
- Subject wise interclass competitions.

6.3.4. Research and Development

The Institution makes a concerted effort to promote research mindset among students and teachers

- Financial incentive for faculty with M.Phil., Ph.D. degree by Management.
- Management provides financial support for Minor research projects to teachers in collaboration with students.
- Various departments are encouraged to apply sponsorship for National/International seminars /conferences.

6.3.5. Library, ICT and physical infrastructure / instrumentation

- Availability of laptops and portable internet facility for faculty for Class preparation and research purpose.
- Free internet facilities for students in Library.
- Inlibnet facility in the library
- Facilities for ICT-enabled teaching available in Audio Visual room.

6.3.6. Human Resource Management

- Free clinic facility with full time Doctor.
- Well defined norms followed for selection, recruitment, promotion & training of employees.
- Welfare facilities like group insurance, reimbursement of travelling expenses, leave encashment, maternity benefit, subsidized canteen facility extended.

6.3.7. Faculty and Staff recruitment

- Aided staffs are being recruited as per the Government Norms.
- Staff recruitment conducted by management as per the Government Rules.
- Advertisement in leading newspapers.
- Interview/Demo conducted by subject experts in the Management Selection Committee.

6.3.8. Industry Interaction / Collaboration

- MOU's with Industries.
- Talks by various eminent speakers from industries.

6.3.9. Admission of Students

- Management offers the merit scholarship of Rs.10, 000/- each, for students who have secured aggregate of 85% and above.
- Fee exemption from management fees to those students who have secured 95% and above in the qualifying examination.
- For economically weaker section students the management gives fee concession.

6.4. Welfare schemes for

Teaching	<ul style="list-style-type: none"> • Maternity benefit of 4 months beyond statutory limits. • Felicitation and provision of financial benefit of Rs.50,000/ upon superannuation. • SNEHA SAMMILANA- Annual get-together organised on the association of Teachers day by Management. • Group insurance Schemes. • Investment Scheme-Provident Fund. • Leave Encashment. • In-House medical facilities.
Non-teaching	<ul style="list-style-type: none"> • Group Insurance. • Provident Fund. • Leave Encashment. • Maternity benefit for women faculty beyond statutory Limits. • Facilitation and provision of financial benefit upon superannuation. • Annual get-together organised on the association of Teachers day by Management. • In-house medical facilities.
Students	<ul style="list-style-type: none"> • Group Insurance • Merit scholarship for meritorious students during admission. • Government scholarships schemes for students under SC & ST categories fully utilised along with benefits for backward classes & minorities • First Aid and in- house medical facilities

6.5. Total corpus fund generated

Rs. 78,59,010.00/-

6.6. Whether annual financial audit has been done?

Yes

No

6.7. Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	✓	Local Inspection Committee constituted by the university	✓	-
Administrative	✓	Joint Director of Collegiate Education Accounts General	✓	-

6.8. Does the University / Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes : **NA** Yes No

6.9. What efforts are made by the University/ Autonomous College for Examination Reforms?

- As per University Rules and Regulations.

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

- NIL

6.11. Activities and support from the Alumni Association

Spandana- Seshadripuram Evening Degree College Old Students' Association coordinates all alumni activities.

- Annual Get-together of alumni on second Saturday of September.
- Felicitation of achievers.
- Financial rewards given by alumni for outstanding meritorious students.
- Alumni as judges for various events conducted by the college.
- Motivational talks by alumni.
- Career Guidance by alumni.

6.12. Activities and support from the Parent – Teacher Association

- Parents in constant touch with teachers with regard to attendance, performance, behavior & other concerns.
- Parents Teachers meeting conducted with one--to-one interaction

6.13. Development programs for support staff

- Data Management workshop was conducted.
- Saving habit inculcated in them.
- First Aid Training Programs.

6.14. Initiatives taken by the institution to make the campus eco-friendly

- 'Swatch Bharath' Camps were conducted in the institution by NCC, NSS and Rangers and Rovers.
- Green Garbage awareness programmes were conducted to all students of the college by Nisarga Mitra- Eco-Club.
- Creating awareness in the students not to use plastics.
- Planting of sapling which creates more oxygen.

Criterion – VII

7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Upgrading administrative and academic mechanisms through an advanced Cloud based Campus Management Information System-DigitaCampus.
- Improving the intensive training programme across 6 semester conducted by the Placement Cell.
- Strengthening the mentorship programme.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Action Taken Report
Organizing National / International conferences, seminars, workshops	One State Seminar from Commerce Department <i>on Strategies for Sustainable Global Economy.</i>
	One State Level Conference from Department of English on <i>Text Context and Contestations of Gender Identity.</i>
Improving Placement Training programmes	Intensive Aptitude test training Intensive placement week training for campus recruitment. Communication and Soft Skill training across 6 semesters.
Training students in Manuscriptology	Training programme was conducted in manuscriptology for 25 students by Department of Kannada.
Offering value addition Certificate programme	Stock and commodity market in association with UNIQUE EDU SOLUTIONS.
Exposure of Students to Global Education Opportunities	information session on Studying Abroad
Inculcating social values through community service	SEVA SPANDANA –(An Institutional Social Responsibility Cell) In continuation with the project ‘SS Y2C’ the Project 36 Meals has been started.
Promoting women empowerment	CHETHANA- (The Women Empowerment Cell) Various activities have been conducted on: <ul style="list-style-type: none"> • Medical awareness by lady gynecologist about hygiene. • Awareness camp on breast cancer and improving the hemoglobin level. • Self- defense workshops. • Trained them on making of chocolates and paper bags.
Training Students to use Kannada Software	Training was given to 15 students to use ‘NUDI’ software
Commerce Lab	<ul style="list-style-type: none"> • Enrollment of Students to the Lab. • 200 students have been trained on Presentation Skills.
Staff Development programme	<ul style="list-style-type: none"> • Skill Development for Administrative staff of SET colleges. • Data Management workshop for supporting Staff

7.3. Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Seva Spandana- An Institutional Social Responsibility Cell.
 - Chethana - The Women Empowerment Cell
- (Annexure -3)**

7.4. Contribution to environmental awareness / protection

- Green Garbage awareness programmes and Vanamahotsava were conducted to by Nisarga Mitra- Eco-Club.
- Reducing use of plastic in the college campus including the canteen.
- Swatch Bharath Camps were conducted in the institution by NCC, NSS and Rangers and Rovers.

7.5. Whether environmental audit was conducted?

Yes

No

7.6. Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths	S	Weakness	W
1. Brand value 2. More than 4 decades of sustained growth 3. Quality of Intake 4. Serving financially weaker section of the society		1. Time Constraints 2. Shared Premises 3. No playground 4. Limited campus space	
Opportunities	O	Threats	T
1. More Value Added Programmes(VAPs) 2. Certificate / Diploma Courses 3. Faculty development programmes. 4. Research projects to be undertaken 5. Local community involvement. 6. Industry interaction		1. Transfer of experienced faculty 2. Recruitment and retention of good teachers. 3. Challenge in attracting experienced faculty.	


8. Plans of Institution for next year

- New course in Management.
- Increase in the number of Certificate courses.
- Signing more MOU's with Industries and Training Partners.
- Registering for MOOC.
- Creating provision of Photo Copy facility in Business Lab.
- More activities in Business lab.
- Increase in the activities of Seva Spandana and Chethana.
- Conducting Poster Presentation.
- Utilization of SET Research fund.
- Appointing professional counsellor.



Name: Sri DHAREPPA KONNUR

Signature of the Coordinator, IOAC



Name: Prof. N.S. SATISH

Signature of the Chairperson, IQAC

ANNEXURE- 1

Academic Calendar

Part 1



M.A. No. 13/UG-Calendar of Events/2016-17

Date: 25.05.2016

NOTIFICATION

Subj- Calendar of Events for UBA/UG of Odd Semesters i.e., B.A/B.Sc/ H St/FAD/BCA/B.Com/BBA/BHM/BVA Undergraduate courses for the academic year 2016-17
 Ref- Vice-Chancellor's approval dated:25.05.2016

Calendar of Events of odd Semesters for UBA/UG Semesters i.e., B.A/B.Sc/BCA/BHM/BVA/B.Com/FAD/BCA/UG courses for the academic year 2016-17 is notified hereunder.

Sl. #	Name of the Event	Date fixed for 2016-17
1.	Commencement of admission to UG Courses	01.06.2016
2.	Re-opening of Colleges, date of reporting of teachers and commencement of classes	27.06.2016
3.	Last date for admission without penal fee 1 st semester students	05.07.2016
4.	Last date for admission with penal fee of Rs.500/-	12.07.2016
5.	Last date for admission with penal fee of Rs.500/- for admission to IV & V Semester on transfer from other colleges i.e., Bangalore University Affiliated Colleges. The Principals may seek permission for transfer or admission of other universities/affiliated colleges.	12.07.2016
6.	Admission approval (Admission Approval procedure as conducted during previous years- Online Admission procedure)	17.08.2016 to 23.09.2016
7.	Assignment of Register Numbers	22.08.2016 to 26.09.2016
8.	Last working day for Odd semester (End of Academic Session, after 90 days)	15.10.2016
9.	Commencement of Vacation	15.10.2016
10.	Commencement of Practical Examinations	13.10.2016 to 24.10.2016
11.	Last date to submit Internal Assessment Marks to the University	19.10.2016
12.	Commencement of Theory Examinations	03.11.2016
13.	Commencement of valuation of major subjects (having more number of Students) in B.Com, BBA, English, Mathematics, Economics, Etc.,	14.11.2016
14.	Closing of Theory Examinations	30.11.2016
15.	Re-opening of Even semesters i.e., II, IV, VI and VIII semesters	19.12.2016

Note:-

1. Strictly adhere to the above schedule.
2. Principals are requested to make admissions strictly in accordance with the Eligibility condition and also as per the sanctioned intake for each course. Permission for re-admission need to be obtained from Bangalore University. Non-adherence to the Rules and Regulations will be viewed seriously.
3. The Guidelines for completion of degree circulated vide circular No: Acad-UG-Sport Period/Deg./2015-16 dated: 18.11.2015 may be displayed on the College Notice Board.
4. The colleges have to collect and remit the fees as prescribed by the University.
5. The colleges shall submit the applications for issue of Eligibility Certificates in respect of Foreign Students and make admissions on transfer from other Universities well in time i.e., on or before 31.07.2016. The application received after this date will not be considered.
6. The Principals should consider the marks cards of the qualifying exams of the recognized Boards only (copy enclosed). The list of recognized Boards is also available in the University Website i.e. www.bangaloreuniversity.ac.in. Any marks card other than notified shall not be considered.

—2

C/O
 Secy SPM
 26/5/16

26/5/16
 SPM


BANGALORE UNIVERSITY
 Academic Section-I, Manabharathi Campus, Bangalore-56

No: Aca.IIR.3/Calendar of Events/UG/2016-17

Dated: 29.11.2016

NOTIFICATION

7.12.2016

Sub:- Calendar of events for Undergraduate courses i.e. III/VI/VIII even Semesters of B.A/B.Sc/B.Com/BBA/BHM/BV/B.Sc (FAD) /BCA courses for the academic year 2016-17.

Ref:- 1. Notification No. Aca.IIR.3/Calendar of Events 2016-17, Dated: 25.05.2016
 2. Vice-Chancellor's approval dated: 07.12.2016

Calendar of Events of even Semesters i.e. III/VI/VIII Semesters of undergraduate courses B.A/B.Sc/B.Com /BBA/BHM/ BV/B.Sc (FAD) /BCA for the academic year 2016-17 is notified hereunder:-

Sl. #	Name of the Event	Date fixed for 16-17
1.	Re-opening of even semesters i.e. III/VI/VIII semesters	26.12.2016
2.	Last working day for even semester (end of Academic session, after 90 days)	15.04.2017
3.	Commencement of practical examination	08.04.2017
4.	Last date to submit internal assessment marks by the teachers to the Principal of the colleges	15.04.2017
5.	Commencement of vacation	17.04.2017
6.	Last date to submit internal Assessment Marks to the University	18.04.2017
7.	Commencement of Theory examination	24.04.2017
8.	Commencement of valuation of major subjects (leaving more number of students) i.e. B.Com, English, Mathematics, Economics, etc.	08.05.2017
9.	Closing of theory examination	20.05.2017
10.	Commencement of valuation of all other subjects	22.05.2017
11.	Announcement of Results	30.05.2017 to 10.06.2017
12.	Re-opening of odd semester (I, III, V semesters) (and VII semester for BHM)	05.06.2017


Note:-

- The colleges have to collect and remit the fee as prescribed by the University.
- The Principals are requested to allot the invigilation work to the teachers of major subjects such as Commerce, Management, English, Mathematics, Economics, etc., in the beginning of the of the theory examination and relieve them immediately for evaluation work.
- The Principal are further requested to compulsorily collect the evaluation attendance certificates from all the teachers who attended evaluation work in different subjects and produce them before the local inquiry committees for verification at the time of visit.
- During vacation, it is mandatory for teachers to undertake theory valuation and practical examination related work assigned by the University. Otherwise disciplinary action will be initiated for dereliction of duty, in the case of University / Government / aided and unaided college teachers for not attending to the examination work which is one of the conditions to continue affiliation and to announce the results of students of these colleges.
- Wherever Bio-Metric attendance is implemented, the Principals are requested to take permission from their higher authorities to waive the requirement of attendance of the teachers on the days of the examination related work in the University especially during the evaluation of answer books.

BY ORDER
 Registrar
 REGISTRAR
 02/12/16

ANNEXURE- 2


Alumni Feedback Analysis



SESHADRIPURAM EDUCATIONAL TRUST
ಶೇಷಾದ್ರಿಪುರಂ ಸಂಜೆ ಪದವಿ ಕಾಲೇಜು
SESHADRIPURAM EVENING DEGREE COLLEGE
 Permanently Affiliated to Bangalore University
 Recognised by the University Grants Commission under 2(f) and 12(B) of the UGC Act 1956
 No. 27, Nagappa Street, Seshadripuram, BENGALURU – 560 020
 Phone : 080-22955356 Fax : 9580-22955357
 Website : www.secc.ac.in Email : secc.ac.in@gmail.com
NAAC Re-Accredited 'B' Grade

Ref. No. : SEDC **ALUMNI FEEDBACK 2016-17**

SL NO	PARTICULAR	EXCELLENT	VERY GOOD	GOOD	POOR	TOTAL No. OF STUDENTS
1	How would you rate the Bangalore University Syllabus in terms of its utility in the Industry of Post Graduation	115	98	80	19	312
2	How would you characterize the instruction facilities (Class Room, Labs, etc) at Seshadripuram College?	119	87	79	27	312
3	How would you describe the availability of information resource (library, computer access, etc)	207	75	19	11	312
4	To what extent does you think your college education contributed to your knowledge, skills and personal development in each of the following areas?					
			GREATLY	ADEQUATELY	NOT AT ALL	TOTAL
	Communication skills		205	98	09	312
	Leadership skills		219	76	17	312
	Thinking analytically and logically		207	77	28	312
	Developing a sense of social responsibility		276	33	03	312
Developing self-esteem/self-confidence		267	38	07	312	
5	How would you rate the facilities and opportunities for extra-curricular activities (eg. Sports facilities, student committees etc?)	187	73	47	05	312
6	How well did your education at SEDC prepare you for the world of work or further training?	177	93	34	08	312


 PRINCIPAL
 Seshadripuram Evening Degree College
 BANGALORE-560 020.

Parents Feedback Analysis:



SESHADRIPURAM EDUCATIONAL TRUST

ಶೇಷಾದ್ರಿಪುರಂ ಸಂಜೆ ಪದವಿ ಕಾಲೇಜು

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No. 27, Nagappa Street, Seshadripuram, BENGALURU - 560 020

Phone : 080-22955355 Fax : 9580-22955357

Website : www.sedc.ac.in Email : sedc.ac.in@gmail.com

NAAC Re-Accredited 'B' Grade

Ref. No. : SEDC

PARENTS FEED BACK ANALYSIS 2016-2017

SL NO	PARTICULAR	EXCELLENT	GOOD	SATISFACTORY	UNSATISFACTORY	TOTAL NO OF PARENTS
1	College Infrastructure	67	24	12	07	110
2	Faculty	73	27	06	04	110
3	Students	68	26	11	05	110
4	Maintenance	67	23	12	08	110
5	Career Guidance	52	27	18	13	110
6	Cultural Activities	62	28	13	07	110
7	Sports	48	29	23	10	110
8	Overall	73	16	13	08	110

[Signature]

PRINCIPAL

Seshadripuram Evening Degree College
BANGALORE - 560 020.

ANNEXURE- 3

Best practices

I. CHETHANA

CHETHANA FORUM: "Care for Creators"

We ensure that girls are empowered with security by providing various supports in terms of physical ability, psychological stability, financial soundness and over all development of students are given preference in order to enable them as strong social citizens of the country.

Goal: Aim towards empowering and securing the self -esteem of women.

Vision: Enhancement of women power in the society.

Mission: Striving towards the fulfillment of socio-economic needs of women.

Objectives:

- 1) To develop self -esteem among girl students.
- 2) Ensuring good health and hygiene.
- 3) Build the confidence of financial soundness.
- 4) Give the sense of safety and security to girls.
- 5) To ambassador the awareness to the society.

To reach the core objectives of the forum we work under two criteria which are:

- a) Creating Empowerment
- b) Creating Security.

Creating empowerment

- Medical awareness by lady gynecologist to educate about health and hygiene of girl students.
- Regular medical check -up conducted to improve the hemoglobin level of girls to equip them as a healthy blood donor and for a healthy motherhood.
- Awareness camp related to breast cancer by a Doctor and creating awareness about their diet.
- Self- defence workshops were conducted for girls to ensure safety.

Creating security

- Conducting workshops related to chocolate making.
- Preparing paper bags with the used newspapers in association with Seva Spandana
- Visiting nursery to inculcate the habit of planting trees in the minds of students which nurtures the nature with fresh air.

Best practices

II. SEVA SPANDANA

Seva Spandana - An Institutional Social Responsibility

'Seva Spandana' - An Institutional Social Responsibility (ISR) Cell of the college which provides the platform for the students and other stake holders of the college to contribute something to the society and as well as to the college. NCC, NSS, YRC and Rangers and Rovers come in the vicinity of this cell. This cell conducts various projects. The Students of the different committees of the college will also be the members of this ISR cell by default. This cell also works with different NGO's .

Vision: Developing the society by sharing the Knowledge and resources

Mission: Reaching out the needy people with actual requirements.

Objectives:

1. Educating the poor.
2. Feeding the hunger.
3. To bring awareness about re-use of the resources.
4. Protect the environment.
5. Providing knowledge about Information Technology.
6. Creating new social project and executing the same.

In Continuation with the project SSY2C the project **36 Meals** has been started.

- **A Hunger free world:**
 - Amongst the basic necessities, food is the most basic of all. **All have rights to get food, not just the able.**
- A world with no wastage of food over a meal. The word "**leftover**", at a meal, should lose its meaning.